

**BOARD OF EDUCATION  
OYSTER BAY-EAST NORWICH CENTRAL SCHOOL DISTRICT  
Workshop Meeting  
March 7, 2017**

**7:00 PM – Executive Session**

- Audit Committee: Internal Auditors

**7:30 PM – Convene Workshop Meeting**

**I CALL TO ORDER/PLEDGE OF ALLEGIANCE/PROCEDURES**

**II WORKSHOP MEETING**

- Student Recognition: Computer Science and Engineering
- Budget Review/Capital Reserve Projects
- Bond Projects/Timeline

**III BUSINESS AGENDA**

**IV OPPORTUNITY FOR PUBLIC TO BE HEARD**

The Board of Education welcomes public input at its meetings. A “Sign In” book is provided for those residents wishing to address the Board. A thirty-minute period is reserved for this commentary. The President will first recognize those who have signed in and then recognize others as time permits, beginning with agenda items followed by non-agenda items. Speakers will be allowed a maximum of three minutes. We ask that you come to the microphone and identify yourself before speaking to the Board.

As always, public discussion is prohibited regarding matters relating to an individual’s reputation, privacy, or right to due process which in some way could be violated. A second commentary period will be added, prior to adjournment, if necessary.

We thank you for your participation and cooperation.

**V PERSONNEL ACTIONS**

**A) Professional Personnel**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Professional Personnel and Civil Service Personnel* Resolutions as listed:

**1. EXTEND PROBATIONARY PERIOD**

- 1.1 BE IT RESOLVED THAT upon the recommendation of the Superintendent of Schools and upon the request of the employee named in confidential attachment “A”, the Board of Education of the Oyster Bay-East Norwich Central School District hereby appoints the employee so named to a fourth year of probation, from September 2, 2017 to September 2, 2018, unless discontinued earlier by action of the Board of Education.

**2. LEAVES OF ABSENCE**

- 2.1 JENNIFER ZOLOT
- |                 |                       |
|-----------------|-----------------------|
| Position:       | Elementary Teacher    |
| Status:         | Unpaid Child Care LOA |
| Effective:      | January 30, 2017      |
| Period Date:    | 1/30/17 – 6/30/17     |
| Return to Work: | August 30, 2017       |
| Assigned to:    | Roosevelt School      |

- 2.2 ERIN MURCOTT  
 Position: Health & Phys. Ed. Teacher  
 Status: Unpaid FMLA  
 Effective: March 6, 2017  
 Period Date: 3/6/17 – 5/29/17  
 Return to Work: May 30, 2017  
 Assigned to: High School
3. **APPOINTMENTS**
- 3.1 VICTORIA WINK  
 Position: Health & Phys. Ed. Teacher  
 Status: Leave Replacement  
 Effective: March 6, 2017  
 Period Date: 3/6/17 – 5/26/17  
 Salary: BA, Step 1 – \$284.82 per day  
 for days worked plus holidays  
 Certification: Initial – Health & Phys. Ed.  
 Assigned to: High School  
 Replacing: E. Murcott (FMLA)
- 3.2 KRISTY SAMODULSKI  
 Position: Resident Substitute  
 Effective: March 8, 2017  
 Period Date: 3/8/17 – 6/23/17  
 Certification: Professional – Childhood Ed.  
 Salary: \$100 per day/5 days per week  
 Assigned to: Vernon
- 3.3 FRANCES SOTIROU  
 Position: Teaching Assistant  
 Status: Peer Partners Program  
 Effective: March 8, 2017  
 Period Date: 3/8/17 – 6/2/17  
 Salary: \$25.73/hr. (max. 6 hrs./week)  
 Assigned to: High School  
 Replacing: M. Jones
- 3.4 PAULA LUZZI  
 Position: Home Tutor  
 Status: Illness (student ng)  
 Effective Date: 1/23/17 – 3/3/17  
 Rate of Pay: \$78.56/per hour – 6 hrs. per week  
 maximum
- 3.5 JACLYN FRASCA  
 Position: Home Tutor  
 Status: Waiting for Placement  
 (student mk)  
 Effective Date: 3/8/17 – 6/23/17  
 Rate of Pay: \$35.00/6 hrs. per week  
 Replacing: PBS Agency Services

- |     |              |   |   |
|-----|--------------|---|---|
| 3.6 | KAREN WHELAN | Position:<br>Status:<br>Effective Date:<br>Rate of Pay:<br>Replacing: | Teaching Assistant<br>OBHS Homework Center<br>3/8/17 – 6/16/17<br>\$25.73 per hour – 2 hours per week<br>Frances Sotiriou |
|-----|--------------|---|---|
- |     |         |                                       |  |
|-----|---------|---------------------------------------|--|
| 3.7 | COACHES | Effective:<br>Period Date:<br>Salary: | 2016-2017 School Year<br>Winter, Spring 2017<br>As per Agreement between the OBENCSD and the OBENTA. A list will be appended to the minutes of this meeting. |
|-----|---------|---------------------------------------|--|
- |     |                     |                                       |   |
|-----|---------------------|---------------------------------------|---|
| 3.8 | SUBSTITUTE TEACHERS | Effective:<br>Assigned to:<br>Salary: | 2016-2017 School Year<br>On-call – as needed<br>\$100 per day |
|-----|---------------------|---------------------------------------|---|

4. **SALARY ADJUSTMENTS** (As per Agreement between the OBENCSD and the OBENAA & the OBENTA)

- |     |                  |   |   |
|-----|------------------|---|---|
| 4.1 | LILIANA POLICANO | Position:<br>Effective:<br>Status:<br><br>Amount: | LOTE Supervisor<br>2017-2018 School Year<br>Year 2 of 3-Year Longevity Stipend<br>\$500 |
|-----|------------------|---|---|
- |     |                 |   |  |
|-----|-----------------|---|--|
| 4.2 | DR. RYAN O'HARA | Position:<br><br>Effective:<br>Status:<br><br>Amount: | Supervisor of ELA, Reading & Library Media<br><br>February 1, 2017<br>Ed. D. Degree Awarded January 31, 2017<br>\$12,000 (prorated 2/1/17 through 6/30/17) |
|-----|-----------------|---|--|
- |     |                                |  |                        |
|-----|--------------------------------|--|------------------------|
| 4.3 | DANIEL GATTO<br>From<br><br>to | MA, Step 1<br>MA+30, Step 1<br>prorated 1/30/17 – 6/30/17 (receipt of transcripts) | (\$67,502)<br>\$78,299 |
|-----|--------------------------------|--|------------------------|

**B) Non-Teaching**

1. **RESIGNATION**

- |     |               |   |  |
|-----|---------------|---|--|
| 1.1 | BRIAN SANCHEZ | Position:<br>Effective:<br>Assigned to: | Laborer<br>February 26, 2017<br>Grounds Crew |
|-----|---------------|---|--|

2. **APPOINTMENTS**

- |     |                   |   |   |
|-----|-------------------|---|---|
| 2.1 | ALBERTO CARIAGA   | Position:<br>Status:<br>Effective:<br>Salary:<br><br>Assigned to:<br>Replacing:             | Laborer<br>Probationary<br>March 13, 2017<br>\$44,870 – prorated 3/13/17<br>through 6/30/17<br>Grounds Crew<br>B. Sanchez (appt. custodian) |
| 2.2 | PATRICIA SIXSMITH | Position:<br>Effective:<br>Period Date:<br>Status:<br>Salary:<br>Assigned to:<br>Replacing: | Monitor<br>March 8, 2017<br>3/8/17 – 6/23/17<br>12.5 hours per week<br>\$10.20 per hour<br>Vernon School<br>R. Brunet (resigned)            |

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_**

**VI SPECIAL SERVICES**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Special Services* Resolutions as listed:

**A) CPSE/CSE MINUTES**

RESOLVED, the Board of Education of the Oyster Bay-East Norwich Central School District has arranged that the following appropriate special education programs and/or services be provided as recommended by the Committee on Special Education:

**CPSE:**

12/16/2016	1	Initial Eligibility Determination Meeting
01/31/2017	1	Requested Review
02/08/2017	1	Initial Eligibility Determination Meeting
02/14/2017	1	Initial Eligibility Determination Meeting
03/01/2017	1	Initial Eligibility Determination Meeting

**CSE:**

02/01/2017	1	Program Review
02/03/2017	1	Requested Review
02/07/2017	3	Requested Review
02/07/2017	2	Reevaluation/Annual Review
02/07/2017	1	Annual Review
02/08/2017	6	Annual Review
02/08/2017	1	Requested Review
02/08/2017	1	Transfer Student – Agreement No Meeting
02/08/2017	1	Reevaluation/Annual Review
02/14/2017	1	Requested Review
03/01/2017	1	Initial Eligibility Determination Meeting

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_**

**VII NEW BUSINESS**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *New Business* Resolutions as listed:

**(A) HEALTH AND WELFARE SERVICES AGREEMENT CONTRACT – NON PUBLIC SCHOOL ATTENDEES**

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education of the Oyster Bay – East Norwich Central School District is authorized to sign a Health and Welfare Services agreement with the Hicksville Union Free School District for the purpose of having the Hicksville Union Free School District provide the Health and Welfare services to students residing in Oyster Bay – East Norwich and attending a non-public school located in Hicksville, as per Section 912 of the Education Law, for the 2016-17 school year.

Total \$3,451.35      5 @ \$690.27

Holy Family (2)  
Trinity Lutheran (1)  
Holy Trinity (2)

**(B) HEALTH AND WELFARE SERVICES AGREEMENT CONTRACT – NON PUBLIC SCHOOL ATTENDEES**

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education of the Oyster Bay – East Norwich Central School District is authorized to sign a Health and Welfare Services agreement with the Garden City Union Free School District for the purpose of having the Garden City Union Free School District provide the Health and Welfare services to students residing in Oyster Bay – East Norwich and attending a non-public school located in Garden City, as per Section 912 of the Education Law, for the 2016-17 school year.

(1) The Waldorf School    \$913.41

**(C) AUTHORIZATION TO AMEND CAPITAL RESERVE FUND**

WHEREAS, the Board of Education of the Oyster Bay-East Norwich Central School District (“Board”) has determined that there is a need to amend the District’s existing Capital Reserve Fund, heretofore established by the voters of the District on May 16, 2006, and subsequently amended as to scope on May 17, 2011, and as to term and capitalized amount on May 21, 2013; and

WHEREAS, the Board desires that a proposition be presented to the voters of the School District authorizing the amendment of said Capital Reserve Fund for the purpose of increasing its ultimate capitalized amount from \$20 million to \$30 million, without any change to the Fund’s purpose or, source of funding, and to eliminate (or increase) the maximum annual funding allocation;

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby authorizes and directs that the following proposition be placed before the voters of the Oyster Bay-East Norwich Central School District at the Annual District Meeting to be held between the hours of 7 a.m. and 9 p.m. on May 16, 2013, at the Oyster Bay High School; and that the District Clerk be hereby authorized and directed to give notice of such proposition to be voted at said Annual District Meeting by publishing a notice thereof, four times within the seven (7) weeks next preceding the district election, the first publication to be at least forty-five (45) days before the election, and to have the necessary ballot labels printed for said vote in the form corresponding as nearly as may be with the requirements of the Education Law and the provisions of the voting machine rules of this school district.

**PROPOSITION NO. [1] (Capital Reserve Fund Amendment Proposition):**

RESOLVED, that the Oyster Bay-East Norwich Central School District's ("District") existing Capital Reserve Fund, heretofore established by voter authorization on May 16, 2006; and subsequently amended by voter authorization on May 17, 2011, which added to its purposes the purchase and acquisition of certain equipment, machinery or apparatus necessary for the District's operations including but not limited to technology and facility's needs; and subsequently amended by voter authorization on May 21, 2013, which extended its probable term to June 30, 2026, and increased the Fund's ultimate capitalized amount to Twenty Million dollar (\$20,000,000); IS HEREBY AMENDED by increasing the Fund's ultimate capitalized amount to Thirty Million dollar (\$30,000,000) and by eliminating (increasing) the maximum annual funding allocation of \$2,000,000 (to \$X,000,000); without any change, increase or alteration to fund's purpose, source or annual amount of funding, which shall remain as previously authorized and amended by District voters.

**(D) RESOLUTION TO AUTHORIZE PROPOSITION TO EXPEND CAPITAL RESERVE FUNDS FOR NEW PROJECTS AND PURCHASES**

WHEREAS, the Board of Education of the Oyster Bay-East Norwich Central School District ("Board") has determined that there is a need to undertake certain capital improvements, renovations and/or alterations to District facilities ("Projects") and to purchase and acquire certain equipment, machinery or apparatus necessary for District operations ("Purchases"), to commence during the 2017-2018 school year, as described in the District's Capital Projects Summary ("Report") on file and available for public inspection in the office of the District Clerk; and

WHEREAS, the Board desires that a proposition be presented to the voters of the School District authorizing the expenditure of available funds from the District's Capital Reserve Fund for that purpose, subject to any requisite SEQRA review or determinations prior to the commencement of such Projects or acquisition of such Purchases;

RESOLVED, that the Board hereby authorizes and directs that the following proposition be placed before the voters of the Oyster Bay-East Norwich Central School District at the Annual District Meeting to be held between the hours of 7 a.m. and 9 p.m. on May 16, 2017, at Oyster Bay High School; and that the District Clerk be hereby authorized and directed to give notice of such proposition to be voted at said Annual District Meeting by publishing a notice thereof, four times within the seven (7) weeks next preceding the district election, the first publication to be at least forty-five (45) days before the election, and to have the necessary ballot labels printed for said vote in the form corresponding as nearly as may be with the requirements of the Education Law and the provisions of the voting machine rules of this school district.

**PROPOSITION NO. [2] (Capital Reserve Fund Expenditure Proposition):**

RESOLVED, that the Board of Education of the Oyster Bay-East Norwich Central School District ("District") is hereby authorized to appropriate and expend from the District's Capital Reserve Fund, heretofore established by the voters of the District on May 16, 2006, and amended on May 17, 2011 and May 21, 2013, an amount not to exceed **One Million Nine Hundred Twenty Two Thousand Dollars (\$1,922,000)** to undertake and perform school building improvement projects ("Projects") and to purchase and acquire equipment, machinery or apparatus necessary for District operations ("Purchases"), substantially as referred to and described in the District's Capital Projects Summary ("Report") on file and available for public inspection in the office of the District Clerk, all at no additional cost to District taxpayers; said Projects and Purchases to commence during the 2017-2018 school year and to consist of the following capital improvements, renovations and/or alterations:

- Sound Panels at all Cafeterias (Districtwide)
- Carbon Monoxide Detection (Districtwide)
- Additional Asphalt – Play Area (Vernon)
- Upgrade Cabinets / Sinks in Science Rooms (Vernon)

- Sink, Emergency Eyewash Station, Bathroom (Maintenance Garage)
- Gas Upgrade to East Side of Building (High School)
- **New Parking Lot (Roosevelt)**
- **Replace Two Bathrooms Near Gym (Roosevelt)**
- **Parking Lot Upgrade (High School)**

All of the foregoing to include furnishings, equipment, machinery, demolition and other work required in connection therewith, as well as preliminary costs and costs incidental thereto and to the financing thereof; provided that the detailed costs of the components of the Projects and Purchases as set forth in the Report may be reallocated among such components if the Board of Education shall determine that such reallocation is in the best interests of the District and no material change shall be made in the scope of the Projects and Purchases.

**(E) RESOLUTION TO AUTHORIZE PROPOSITION TO EXPEND CAPITAL RESERVE FUNDS FOR PORTIONS OF BOND PROJECT IN LIEU OF FULL BOND ISSUANCE**

WHEREAS, on December 15, 2015, the voters of the District heretofore authorized the Board of Education of the Oyster Bay-East Norwich Central School District (“Board”) to undertake a school facilities improvement project (the “Bond Project”) substantially as described in a plan prepared for the District by BBS Architects, Landscape Architects and Engineers PC (the “Plan”), which is on file and available for public inspection in the office of the District Clerk; and to expend therefor, including preliminary costs and costs incidental thereto and to the financing thereof, an amount not to exceed the estimated total cost of \$7,816,791; and to levy a tax in the amount not to exceed \$7,816,791 to finance such cost; and, in anticipation of such tax, to issue bonds in the aggregate principal amount of \$7,816,791; and

WHEREAS, in lieu of issuing the full amount of such bonds and levying such taxes for the purpose of financing the full cost of the Bond Project, the Board desires that a proposition be presented to the voters of the School District to authorize the appropriation and expenditure of available funds from the District’s Capital Reserve Fund in the amount of \$ \_\_\_\_\_ to pay for a portion of the cost of said Bond Project; now, therefore, be it

RESOLVED, that the Board hereby authorizes and directs that the following proposition be placed before the voters of the Oyster Bay-East Norwich Central School District at the Annual District Meeting to be held between the hours of 7 a.m. and 9 p.m. on May 16, 2017, at Oyster Bay High School; and that the District Clerk be hereby authorized and directed to give notice of such proposition to be voted at said Annual District Meeting by publishing a notice thereof, four times within the seven (7) weeks next preceding the district election, the first publication to be at least forty-five (45) days before the election, and to have the necessary ballot labels printed for said vote in the form corresponding as nearly as may be with the requirements of the Education Law and the provisions of the voting machine rules of this school district.

**PROPOSITION NO. [3] (Capital Reserve Fund Expenditure In Lieu of Bond Issuance Proposition):**

RESOLVED, that the Board of Education of the Oyster Bay-East Norwich Central School District (“District”) is hereby authorized to appropriate and expend from the District’s Capital Reserve Fund, heretofore established by the voters of the District on May 16, 2006, and amended on May 17, 2011 and May 21, 2013, an amount not to exceed \_\_\_\_\_ Dollars (\$ \_\_\_\_\_) to pay for a portion of the cost of the previously approved school facilities improvement project (the “Bond Project”) substantially as described in the plan prepared for the District by BBS Architects, Landscape Architects and Engineers PC (the “Plan”), on file and available for public inspection in the office of the District Clerk, which Bond Project and Plan were heretofore approved and authorized by the voters on December 10, 2015, all at no additional cost to District taxpayers; all of the foregoing to include furnishings, equipment, machinery, demolition and other work required in connection therewith, as well as preliminary costs and costs incidental thereto and to the financing thereof; provided that the detailed costs of the components of the Bond Project

as set forth in the Plan and the authorized funding therefor may be reallocated among such components if the Board of Education shall determine that such reallocation is in the best interests of the District and no material change shall be made in the scope of the Bond Project.

**(F) BOARD OF VOTER REGISTRATION**

RESOLVED, the following individual is appointed to the Board of Voter Registration for the 2016-17 school year:

Margaret Nolan

**(G) RESOLUTION TO AUTHORIZE IMA FOR SPECIAL EDUCATION RELATED SERVICES RFP**

WHEREAS, a number of public school districts in Nassau County wish to jointly solicit proposals for Special Education Related Services to commence in the 2017-2018 school year in accordance with the applicable provisions of General Municipal Law;

WHEREAS, the Oyster Bay-East Norwich School District desires to participate with these school districts for the joint solicitation of proposals for Special Education Related Services as authorized by General Municipal Law Section 119-o, in accordance with the terms and conditions of the attached Inter-Municipal Cooperative Agreement (“IMA”) among the participating school districts; and,

WHEREAS, the Board of Education has determined that it would be in its best financial interest to solicit proposals for Special Education Related Services on a cooperative basis;

NOW THEREFORE, BE IT RESOLVED that the Board of Education hereby authorizes the School District to participate with other Nassau County public school districts for the solicitation of proposals for Special Education Related Services on a cooperative basis, subject to the terms and conditions of the IMA; and

BE IT FURTHER RESOLVED, that the Board of Education hereby accepts and approves the appointment of the Manhasset Union Free School District as the Lead Participant for purposes of facilitating and coordinating the solicitation of proposals in accordance with the IMA; and

BE IT FURTHER RESOLVED that the Board of Education hereby approves the attached IMA and authorizes the Board President to execute the IMA on behalf of the Board of Education.

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_**

**VIII DISCUSSION**

- BOCES Vote April 20<sup>th</sup>

**IX FRIDAY PACKET**

**X OPPORTUNITY FOR PUBLIC TO BE HEARD/NON-AGENDA ITEMS**

**XI ADJOURN MEETING**