

**BOARD OF EDUCATION
OYSTER BAY-EAST NORWICH CENTRAL SCHOOL DISTRICT**

**Business Meeting
Tuesday, December 20, 2016**

7:00 PM – Executive Session

- Negotiations

7:30 PM – Convene Business Meeting

I CALL TO ORDER/PROCEDURES

II PLEDGE OF ALLEGIANCE

The Pledge of Allegiance will be led by Kate Devereaux, Oyster Bay High School.

III APPROVAL OF MINUTES

Workshop Meeting, 11/01/16

Business Meeting, 11/15/16

IV TREASURER’S REPORT – November, 2016

V COMMENTS/REPORTS FROM BOARD OF EDUCATION/CORRESPONDENCE

VI SUPERINTENDENT OF SCHOOLS

- Chamber Singers
- Wellness Committee Update
- Special Needs Career/Technical Education Collaborative Award

VII CURRICULUM/INSTRUCTION REPORT

VIII BUSINESS/FACILITIES REPORT

- Budget Process/Timeline

IX OPPORTUNITY FOR PUBLIC TO BE HEARD/AGENDA ITEMS

In accordance with the Open Meetings Law, school board meetings where school district business will be discussed are open to the public. The Oyster Bay-East Norwich Board of Education welcomes public comment at its meetings. The Board of Education will respond to comments and/or inquiries in the appropriate manner.

This portion of the meeting is designed exclusively for Agenda items. A “Sign In” book is provided for those residents wishing to address the Board. In order to be recognized, you must be signed in. Each speaker will be allowed a maximum of three minutes. The Board President will call you to the microphone in the order in which you have signed in.

Public discussion is prohibited regarding matters relating to an individual’s reputation, privacy, or right to due process which in some way could be violated.

A second Commentary Period is provided for non-agenda items prior to Adjournment. We thank you for your participation and cooperation.

X PERSONNEL ACTIONS

A) Professional Personnel

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Professional Personnel and Civil Service Personnel* Resolutions as listed:

1. **TENURE APPOINTMENT**

- | | | | |
|-----|---------------|---|---|
| 1.1 | JILLIAN DUVAL | Position:
Tenure Area:
Effective:
Certification: | Elementary Teacher
Elementary Education
January 2, 2017
Professional – Childhood
Education – Grades 1-6 |
|-----|---------------|---|---|

2. **APPOINTMENTS**

- | | | | |
|-----|---------------------|--|--|
| 2.1 | LIZ KAUFMAN | Position:
Status:
Effective Date:
Rate of Pay: | Supervisor for SWD
Winter Concert
December 22, 2016
\$25.73 per hour – max. 2 hours |
| 2.2 | JAYNE LINDEN | Position:
Status:
Effective Date:
Rate of Pay: | Supervisor for SWD
Winter Concert
December 8, 2016
\$25.73 per hour – max. 2 hours |
| 2.3 | MEAGAN FINNERTY | Position:
Status:
Effective Dates:
Rate of Pay: | Supervisor for SWD
Winter Concert
11/29/16 – 12/8/16
\$45 per hour/max.4 hrs. |
| 2.4 | PAULA LUZZI | Position:
Status:
Effective Date:
Rate of Pay: | Home Tutor
Illness (student ng)
12/11/16 – 12/31/16
\$78.56/per hour – 6 hrs. |
| 2.5 | SUBSTITUTE TEACHERS | Effective:
Assigned to:
Salary: | 2016-2017 School Year
On-call – as needed
\$100 per day |

B) Non-teaching

1. **PERMANENT CIVIL SERVICE**

- | | | | |
|-----|-------------|---|--|
| 1.1 | SUSAN WALSH | Position:
Effective:
Assigned to: | Account Clerk
January 20, 2017
Business Office |
|-----|-------------|---|--|

2. **APPOINTMENTS**

AGENDA

2.1 JOSEPH KANE

Position: Custodian
 Status: Probationary
 Effective: January 3, 2017
 Salary: \$68,580 (+\$1,000 longevity) prorated 1/3/17 – 6/30/17
 Assigned to: Roosevelt School
 Replacing: G. Gregory (retired)

2.2 CATHERINE PETRONE

Position: Sr. Typist-Clerk
 Status: Probationary
 Effective: December 27, 2016
 Salary: \$46,394, prorated 12/27/16 – 6/30/17
 Assigned to: High School
 Replacing: B. Mehler (retired)

2.3 SUBSTITUTE MONITOR

Status: On call/when needed
 Effective: 2016-2017 School Year
 Salary: \$10.00/hour

Motion by _____, seconded by _____

XI BUSINESS ACTIONS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Business* Resolutions as listed:

A) ACCEPTANCE OF WARRANT

The Board of Education hereby accepts the Warrant of Schedules and Claims as presented by the Internal Claims Auditor to the Treasurer for the month of November, 2016.

B) TRANSFER OF FUNDS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following budget transfers: Transactions #3098-3102.

C) EXTRACURRICULAR

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the report of the Extra Classroom Activity Funds as submitted November, 2016.

D) SEQRA RESOLUTION – OYSTER BAY-EAST NORWICH UNION FREE SCHOOL DISTRICT: PROPOSED MACKENZIE GRANT PROJECT

RECOMMENDED ACTION: “that upon the recommendation of the Superintendent, the Oyster Bay-East Norwich Union Free School District Board of Education approves the following resolution:”

WHEREAS, the Board of Education desires to embark upon the Proposed MacKenzie Grant Project (Project), listed in attachment A hereto; and

WHEREAS, said Project is subject to classification under the State Environmental Quality Review Act (SEQRA);

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby declares itself lead agency in connection with the requirements of SEQRA; and the Board of Education, as the lead agency, has examined all information related to the Project and has determined that the Project as a whole listed in attachment A hereto is classified as a Type II Action as defined by Section 617.5(c)(8) of the SEQRA Regulations and therefore requires no further review;

BE IT FURTHER RESOLVED, that the Board of Education hereby shall forward an official copy of this Resolution to the New York State Education Department together with a copy of the NYS Office of Parks, Recreation, and Historic Preservation Project Review Exemption Based on the Letter of Resolution.

E) SEQRA RESOLUTION – OYSTER BAY-EAST NORWICH UNION FREE SCHOOL DISTRICT: PROPOSED CAPITAL PROJECTS

RECOMMENDED ACTION: “that upon the recommendation of the Superintendent, the Oyster Bay-East Norwich Union Free School District Board of Education approves the following resolution:”

WHEREAS, the Board of Education desires to embark upon the Proposed 2016-2017 Capital Reserves Project (Project), listed in attachment B hereto; and

WHEREAS, said Project is subject to classification under the State Environmental Quality Review Act (SEQRA);

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby declares itself lead agency in connection with the requirements of SEQRA; and the Board of Education, as the lead agency, has examined all information related to the Project and has determined that the Project as a whole listed in attachment A hereto is classified as a Type II Action as defined by Section 617.5(c)(8) of the SEQRA Regulations and therefore requires no further review;

BE IT FURTHER RESOLVED, that the Board of Education hereby shall forward an official copy of this Resolution to the New York State Education Department together with a copy of the NYS Office of Parks, Recreation, and Historic Preservation Project Review Exemption Based on the Letter of Resolution.

Motion by _____, seconded by _____

XII SPECIAL SERVICES

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Special Services* Resolution as listed:

A) CPSE/CSE MINUTES

RESOLVED, the Board of Education of the Oyster Bay-East Norwich Central School District has arranged that the following appropriate special education programs and/or services be provided as recommended by the Committee on Special Education:

CPSE:

12/01/2016	1	Initial Eligibility Determination
12/06/2016	1	Initial Eligibility Determination

CSE:

11/28/2016	1	Amendment – Agreement No Meeting
12/06/2016	2	Initial Eligibility Determination Meeting

12/08/2016	1	Initial Eligibility Determination Meeting
12/09/2016	2	Initial Eligibility Determination Meeting
12/09/2016	1	Program Review
12/14/2016	1	Initial Eligibility Determination Meeting
12/15/2016	2	Requested Review

Motion by _____, seconded by _____

XIII NEW BUSINESS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *New Business* Resolutions as listed:

A) COLD WAR VETERANS' PROPERTY TAX EXEMPTION

WHEREAS, the New York State Legislature amended the New York State Real Property Tax law ("RPTL") to authorize school districts to provide a real property tax exemption from school district taxation for Cold War veterans under RPTL§458-b; and

WHEREAS, the state legislation was intended to provide Cold War veterans with real property tax exemptions similar to tax exemptions given to other war time veterans; and

WHEREAS, the Board of Education of the Oyster Bay-East Norwich Central Free School District ("Board of Education") desires by this resolution to extend similar real property tax exemptions to Cold War veterans who are eligible and qualified property owners pursuant to RPTL§458-b; and

WHEREAS, a public hearing was held on **December 6, 2016** in Oyster Bay, New York; **now, therefore**

BE IT RESOLVED, as follows:

- I. The Board of Education hereby adopts the definitions of "qualified owner," "qualified residential real property" and "Cold War veteran" as provided in the RPTL§458-b (1); and
- II. Eligible recipients shall be entitled to the exemption provided under RPTL§458-b(2)(a) to a maximum of fifteen percent of the assessed value of such property; provided, however, that such exemption shall not exceed twelve thousand dollars or the product of twelve thousand dollars multiplied by the latest state equalization rate of the assessing unit, or, in the case of a special assessing unit, the latest class ratio, whichever is less; and
- III. Eligible recipients shall be entitled to the exemption provided under RPTL§458-b(2)(b) to the extent of the product of the assessed value of such property, multiplied by fifty percent of the Cold War veteran disability rating; provided, however, that such exemption shall not exceed forty thousand dollars, or the product of forty thousand dollars multiplied by the latest state equalization rate for the assessing unit, or, in the case of a special assessing unit, the latest class ratio, whichever is less; and
- IV. Tenant-stockholders of eligible cooperative corporations, shall be eligible to receive such exemptions as provided in RPTL§458-b (7), and
- V. If a Cold War veteran receives an exemption under section 458 or 458-a of the New York State Real Property Tax Law, the Cold War veteran shall not be eligible to receive the exemption provided by this resolution; and

- VI. The exemption provided under paragraph II of this resolution shall be granted for a period of ten (10) years, the commencement, measurement and expiration of which shall be governed pursuant to RPTL§458-b(2)(c)(iii).
- VII. Application for the exemption shall be made by the owner, or all of the owners, of the qualified residential real property on a form prescribed by the state.
- VIII. This resolution may be repealed by the Board of Education. Any such repeal shall occur at least ninety (90) days prior to the taxable status date of the County of Nassau.

B) ADOPTION OF 2017-18 SCHOOL CALENDAR

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby adopts the 2017-18 school calendar.

C) AUTHORIZATION TO SIGN CONTRACT WITH THE NASSAU COUNTY POLICE DEPARTMENT TO PARTICIPATE IN THE “ADAS” SYSTEM

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education is authorized to sign the agreement between the Nassau County Police Department to participate in the Nassau County Alert Domain Awareness System (“ADAS”).

D) CONSTRUCTION MANAGEMENT AGREEMENT

WHEREAS, the Board of Education of the Oyster Bay-East Norwich Central School District solicited proposals for construction management services in connection with the capital projects related to the District's 2015 Bond Referendum, by means of a Request for Proposals issued on or about July 1, 2016 (“RFP”); and has determined, after consideration of the costs, experience, specialized skills, professional judgment, and relationship of trust and confidence necessary for the provision of such services, that School Construction Consultants (“SCC”) best meets the requirements for those services; now therefore,

BE IT RESOLVED that the Board of Education hereby appoints SCC as the District’s Construction Manager to perform construction management services in connection with the above-mentioned capital projects, in accordance with the District’s RFP and SCC’s proposal submitted in response thereto; and

BE IT FURTHER RESOLVED that the Board of Education hereby approves the Construction Management Agreement between SCC and the District dated as of December 20, 2016, for the above-described services and authorizes the Board President to execute said Agreement on behalf of the Board.

E) AUTHORIZATION TO SIGN CONTRACT FOR DISTRICT-WIDE ACCOMPANIST FOR THE 2016-2017 SCHOOL YEAR

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education is approve and sign a contract with Elinor Zayas to perform as the District-wide piano accompanist for the 2016-17 school year at a rate of \$150/hour.

Motion by _____, seconded by _____

XIV DISCUSSION

- Summer 2017 Board of Education meeting dates

XVI OPPORTUNITY FOR PUBLIC TO BE HEARD/NON-AGENDA ITEMS

XVII EXECUTIVE SESSION

- Personnel

XVIII ADJOURN MEETING