

**MINUTES OF THE BOARD OF EDUCATION**  
**Oyster Bay – East Norwich Central School District**

**Date:** May 28, 2019  
**Kind of Meeting:** Business Meeting  
**Location:** Oyster Bay High School, Town of Oyster Bay, Nassau County NY  
**Members Present:** John McEvoy-President  
Todd Cronin-Vice President  
Nancy Castrogiovanni  
Robin Dando  
Laurie Kowalsky  
Dr. Aliex Ross  
Maryann Santos

**Members Not Present:**

**Others Present:** Dr. Laura Seinfeld, Superintendent  
Michael Cipriani, Assistant Superintendent for Finance & Operations  
Dr. Lisa Mulhall, Assistant Superintendent for Curriculum, Instruction, & Assessment  
Margaret Nolan, District Clerk  
Mary Anne Sadowski, District Counsel

John McEvoy called the meeting to order at 7:00 P.M. Motion by A. Ross, second by T. Cronin, to enter into executive session at 7:01 P.M. Motion by R. Dando, second by M. Santos, to claim out of executive session at 7:35 P.M.

Maryann Santos read a brief biography on Amelia Scammel, a student at the Vernon school who would be leading the pledge this evening. Amelia was presented with a certificate for her accomplishments.

Laurie Kowalsky reported on correspondence received by the Board.

Dr. Seinfeld indicated that on the agenda was a community forum regarding the revision of the Code of policy. Mary Anne Sadowski indicated that the Code of Conduct must be discussed at an open hearing and open to public comment. Dr. Seinfeld spoke about some of the changes to the Code of Conduct and indicated that there was a special commentary period if anyone would like to speak on this topic. There was no one signed in to speak on the Code of Conduct.

Dr. Seinfeld thanked the community for their support of the 2019-2020 budget and propositions that were approved at the May 21st annual budget vote/election. She indicated that this approval would enable the District to enhance programs and facilities. She congratulated reelected Board members Todd Cronin and Laurie Kowalsky.

John McEvoy called for the approval of minutes. Motion by R. Dando, second by T. Cronin, to approve the minutes from the meetings of April 16 and April 30, 2019. The minutes were approved.

Dr. Mulhall invited the community and Board to attend any of the remaining spring concerts, she indicated that they are half way through the spring concerts at this time.

Michael Cipriani reported on the conversation that was had regarding speed bumps at Vernon. He indicated that a representative from the local police department along with himself, Mr. Rispoli and Dr. Vacchio reviewed the placement of the speed bumps. He indicated where they thought would be the best







2.6 SCOTT LYLE

Position:  
Effective:  
Salary:

Training/ OBHS Head Custodian  
7/1/19  
Hourly rate of pay

*Discussion: Motion by R. Dando, second by T. Cronin, to amend the agenda to TABLE ITEMS 2.5 and 2.6 in section, B – Non teaching, from the consent personnel agenda. Motion unanimously carried.*

Robin Dando asked a question on item 2.1 and the probationary period. Dr. Seinfeld spoke on her past work in the Oyster Bay School District.

Maryann Santos asked a question on item 2.6, mentor coordinator. Dr. Mulhall explained a little about mentoring and indicated that this was a state mandate.

Motion unanimously carried to approve remaining personnel items in consent agenda.

Motion by L. Kowalsky, second by M. Santos, to approve the following:

**X BUDGET ADOPTION**

**CERTIFICATION OF 2019-20 BUDGET VOTE**

RESOLVED, the Board of Education certifies the tallies of the annual meeting as recorded by the District Clerk dated May 21, 2019.

Proposition #1 – Budget

Yes	658	No	230
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Proposition #2 – Expenditure of Technology Capital Reserve

Yes	667	No	206
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Proposition #3 – Expenditure of Capital Reserve Funds

Yes	684	No	209
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Proposition #4 – New Turf Field at James H. Vernon School

Yes	598	No	290
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Proposition #5 – Public Library Budget

Yes	706	No	191
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Vote for Member of Board of Education (One Four-Year Term)

Laurie Kowalsky	644
Todd Cronin	610

Vote for Member of Library Board (One Five-Year Term)

Kristen Rojas	730
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Motion unanimously carried.

Motion by R. Dando, second by L. Kowalsky, to approve the following:

**XI BUSINESS ACTIONS**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Business* Resolutions as listed:

**A) TREASURER’S REPORT**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the Treasurer’s Report as submitted April, 2019.

**B) ACCEPTANCE OF WARRANT**

The Board of Education hereby accepts the Warrant of Schedules and Claims as presented by the Internal Claims Auditor to the Treasurer for the month of April, 2019.

**C) TRANSFER OF FUNDS**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following budget transfers: Transaction #3405-3428.

**D) EXTRA CLASSROOM ACTIVITY FUNDS**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the report of the Extra Classroom Activity Funds as submitted for April, 2019.

Motion unanimously carried.

Motion by R. Dando, second by N. Castrogiovanni, to approve the following:

**XII SPECIAL SERVICES**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Special Services* Resolution as listed:

**A) CPSE/CSE MINUTES**

RESOLVED, the Board of Education of the Oyster Bay-East Norwich Central School District has arranged that the following appropriate special education programs and/or services be provided as recommended by the Committee on Special Education:

**CPSE:**

03/14/2019	1	Annual Review
04/02/2019	1	Requested Review
05/09/2019	1	Requested Review
05/16/2019	2	Annual Review
05/21/2019	1	Annual Review
05/23/2019	1	Initial Eligibility Determination

**CSE:**

04/11/2019	1	Annual Review
04/11/2019	1	Reeval/Annual Review
04/16/2019	1	Annual Review
05/01/2019	2	Reeval/Annual Review

05/02/2019	1	Annual Review
05/03/2019	1	Reeval/Annual Review
05/03/2019	2	Requested Review
05/06/2019	3	Annual Review
05/07/2019	1	Annual Review
05/07/2019	2	Initial Eligibility Determination
05/08/2019	2	Annual Review
05/08/2019	1	Reeval/Annual Review
05/09/2019	1	Reeval/Annual Review
05/09/2019	1	Initial Eligibility Determination
05/09/2019	1	Requested Review Transfer Student
05/09/2019	3	Annual Review
05/10/2019	1	Requested Review
05/13/2019	6	Annual Review
05/14/2019	1	Requested Review
05/14/2019	1	Annual Review
05/14/2019	1	Initial Eligibility Determination
05/15/2019	1	Annual Review
05/15/2019	2	Initial Eligibility Determination
05/16/2019	1	Initial Eligibility Determination
05/17/2019	1	Annual Review
05/22/2019	2	Initial Eligibility Determination

**504**

05/15/2019	1	Annual Review
05/16/2019	1	Initial Eligibility Determination

Motion unanimously carried.

Motion by R. Dando, second by L. Kowalsky, to approve the following:

**XIII NEW BUSINESS**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *New Business* Resolutions as listed:

**A) TAX ANTICIPATION NOTE RESOLUTION OF OYSTER BAY-EAST NORWICH CENTRAL SCHOOL DISTRICT, NEW YORK, ADOPTED MAY 28, 2019, AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$8,000,000 TAX ANTICIPATION NOTES IN ANTICIPATION OF THE RECEIPT OF TAXES TO BE LEVIED FOR THE FISCAL YEAR ENDING JUNE 30, 2020.**

RESOLVED BY THE BOARD OF EDUCATION OF OYSTER BAY-EAST NORWICH CENTRAL SCHOOL DISTRICT, IN THE COUNTY OF NASSAU, NEW YORK, AS FOLLOWS:

Section 1. Tax Anticipation Notes (herein called “Notes”) of Oyster Bay-East Norwich Central School District, in the County of Nassau, New York (herein called “District”), in the principal amount of not to exceed \$8,000,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of Sections 24.00 and 39.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called “Law”).

Section 2. The following additional matters are hereby determined and declared:

(a) The Notes shall be issued in anticipation of the collection of real estate taxes to be levied for school purposes for the fiscal year commencing July 1, 2019 and ending June 30, 2020, and the proceeds of the Notes shall be used only for the purposes for which said taxes are levied.

(b) The Notes shall mature within the period of one year from the date of their issuance.

(c) The Notes are not issued in renewal of other notes.

(d) The total amount of such taxes remains uncollected at the date of adoption of this resolution.

Section 3. The Notes hereby authorized shall contain the recital of validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget of the District and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 4. Subject to the provisions of this resolution and the Law, and pursuant to Sections 50.00, 56.00, 60.00 and 61.00 of the Law, the power to sell and issue the Notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute tax certifications relative thereto, is hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.

Section 5. The Notes shall be executed in the name of the District by the manual signature of the President of the Board of Education, the Vice President of the Board of Education, the District Treasurer, the District Clerk, or such other officer of the District as shall be designated by the chief fiscal officer of the District, and shall have the corporate seal of the District impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

Section 6. This resolution shall take effect immediately.

## **B) REQUEST FOR PROPOSAL – DISTRICT-WIDE TRANSPORTATION SERVICES**

WHEREAS, the Oyster Bay-East Norwich Central School District has solicited and received request for proposals in conjunction with District-wide transportation services, and

BE IT RESOLVED therefore that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby awards the home to school transportation contract with Hendrickson Bus, Inc. for the 2019-20 school year estimated at \$3,169,404.20 and authorizes the President of the Board of Education of the Oyster Bay-East Norwich Central School District to execute said agreement.

BE IT RESOLVED therefore that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby awards the summer special education transportation contract with Hendrickson Bus, Inc. for the 2019-20 school year estimated at \$94,980.00, and authorizes the President of the Board of Education of the Oyster Bay-East Norwich Central School District to execute said agreement.

BE IT RESOLVED therefore that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby awards the athletic trip transportation contract with Hendrickson Bus, Inc. for the 2019-20 school year estimated at \$145,800.00, and authorizes the President of the Board of Education of the Oyster Bay-East Norwich Central School District to execute said agreement.



BE IT RESOLVED therefore that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby awards the field trip transportation contract with Hendrickson Bus, Inc. for the 2019-20 school year estimated at \$64,400.00, and authorizes the President of the Board of Education of the Oyster Bay-East Norwich Central School District to execute said agreement.

**C) TEACHERS RETIREMENT SYSTEM RESERVE FUND**

WHEREAS, Section 6-r of the New York State General Municipal Law was amended to allow schools districts that participate in the New York State Teachers' Retirement System to establish a sub-fund within its retirement System and/or offset all or a portion of the amount deducted from the moneys apportioned to the school district from the State for the support of common schools pursuant to Education Law 521; and

WHEREAS, the Oyster Bay-East Norwich School District participates in the New York State Teachers' Retirement System; and

WHEREAS, the Oyster Bay-East Norwich School District established a retirement contribution reserve fund on June 30, 2005 entitled Oyster Bay- East Norwich Central School District Retirement Contribution Reserve.

NOW BE IT RESOLVED that the Board of Education of the Oyster Bay East Norwich School District hereby establishes a sub-fund entitled the Oyster Bay- East Norwich School District Retirement Contribution Reserve TRS Sub-Fund, within its retirement contribution reserve fund, subject to the requirements of New York State Municipal Law Section 6-r effective immediately.

**D) AUTHORIZATION TO REAFFIRM RESERVE ACCOUNTS**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education hereby reaffirms the authorization for the following reserve accounts as prescribed under General Municipal Law and/or Education Law; Reserve for Employee Benefits and Accrued Liabilities; Reserve for Retirement Contributions, Insurance Reserve, and Capital Reserve.

BE IT FURTHER RESOLVED: that the Board of Education authorizes the funding of these reserves for the fiscal year ending June 30, 2019 as follows: Reserve for Employee Benefits and Accrued Liabilities not to exceed \$2,500,000; Reserve for Retirement Contributions not to exceed \$3,500,000; Retirement Contribution Reserve TRS Sub-fund not to exceed \$500,000; Insurance Reserve not to exceed \$400,000; Unemployment Reserve not to exceed \$200,000; Capital Reserve not to exceed \$10,000,000; and Capital Reserve for Technology not to exceed \$10,000,000. Final Amounts to be placed into each reserve will be determined upon final closing documents and reviewed by the District's External Audit Firm.

**E) HEALTH AND WELFARE SERVICES AGREEMENT CONTRACT – NON PUBLIC SCHOOL ATTENDEES**

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education of the Oyster Bay – East Norwich Central School District is authorized to sign a Health and Welfare Services agreement with the South Huntington Union Free School District for the purpose of having the South Huntington Union Free School District provide the Health and Welfare services to students residing in Oyster Bay – East Norwich and attending non-public schools located in South Huntington, as per Section 912 of the Education Law, for the 2018-19 school year.

St. Anthony's	17 @ \$864.45
Total:	\$14,695.65

**F) HEALTH AND WELFARE SERVICES AGREEMENT CONTRACT – NON PUBLIC SCHOOL ATTENDEES**

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education of the Oyster Bay – East Norwich Central School District is authorized to sign a Health and Welfare Services agreement with the Westbury Union Free School District for the purpose of having the Westbury Union Free School District provide the Health and Welfare services to students residing in Oyster Bay – East Norwich and attending non-public schools located in Westbury, as per Section 912 of the Education Law, for the 2018-19 school year.

Holy Child Academy 2 @ \$968.59

Total: \$1,937.18

**G) CONTRACT/DRIVER EDUCATION INSTRUCTION**

RESOLVED, based upon the recommendation of the Superintendent of Schools, the President of the Board of Education is authorized to sign a July 1, 2019 – June 30, 2020 agreement with the East Meadow Driving School to provide driver education as a self-sustaining program.

**H) CLINICIAN FOR WIND ENSEMBLE AND CHORAL CLINIC**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following individual at a flat rate of \$300 to be the Clinician for a Wind Ensemble and Choral Clinic with the OBHS Wind Ensemble and the high school choir:

Lisa Williamson

**I) ACCOMPANIST FOR CHORAL CLINIC**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following individual at a flat rate of \$75 to be the accompanist for the rehearsal on May 21<sup>st</sup> and Choral Clinic on May 23<sup>rd</sup>:

Susanna Tillu

**J) CONSULTANT CONTRACTS/ANCILLARY AND RELATED SPECIAL EDUCATION SERVICES**

RESOLVED, based upon the recommendation of the Superintendent of Schools, the President of the Board of Education is authorized to sign 2019-2020 consultant agreements with the following vendors to perform special education related services as needed. Providers submitted proposals as part of a cooperative request for proposal process (RFP). Vendors will be selected based on rate, continuity of service and overall availability.

Achieve and Beyond	Metro Therapy
All About Kids	Mill Neck Interpreter Service
Alternative Tutoring, Inc.	Millennium Childrens Therapy
Blue Sea	Natural Support Inc.
Brookville Center	Navon, Dr. Richard
Corinthian Therapy Management	North Shore Speech- Language Association
Creative Tutoring	Northwell Health Partners
Development Disabilities Institute, Inc.	NY Therapy Placement Center

Dr. Donna Geffner	Pamela O'Brien
East Norwich Therapeutic	Positive Behavior Service
EL US, L.L.C.	Sandy Ramos
Gayle Kligman	SCO Family of Services/Madonna Heights
Harmony Heights	South Oaks Hospital
Health Service Group	St. James Tutoring, Inc.
Helping Hands	Summit School
Horizon Health Care	Syosset Home Tutoring, Inc.
I Solomon	Tiegerman
Island Speech Pathology	Tinagero, SLP, PC
Judge Rotenberg Educational Center, Inc.	Tracey Kellner
Long Island Tutorial Service	Tutoring Services of Long Island
Marion K. Salomon	UCP of Suffolk
Marra & Glick Applied Behavior Analyst	Variety Child Learning Center
Casey Masalehdani	West Hills Academy

**K) DISTRICT-WIDE SCHOOL LUNCH PRICES 2019-20**

WHEREAS, the District seeks to improve current school lunch offerings and attract multiple bidders for the food service program contract; and

WHEREAS, this represents a \$0.25 increase, the first increase in student prices since the 2011-12 school year.

NOW BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education of the Oyster Bay – East Norwich Central School District hereby authorizes the following prices for Type-A lunches served at the following locations for 2019-20:

Theodore Roosevelt	\$2.15
James Vernon	\$2.25
Oyster Bay High School	\$2.50

**L) ADOPTION OF POLICIES**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby adopts the following policies:

**Revised**

- 5620 Fixed Asset Accounting
- 5630 Smoking
- 5640 School District Records
- 5651 School Safety Plans and Teams
- 5659 Use of Surveillance Cameras
- 5670 Student Wellness
- 5675 Grading Systems
- 5710 Student Transportation Services
  - Consolidated the following policies:
    - 5710 Transportation Program
    - 5720 Eligibility for Bus Transportation



RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following translator for the 2019 State Assessments and Regents to be paid at the contractual rate of \$78.56 per hour:

Kin C. Wong – maximum of 45.75 hours (revised)

**P) CLINICIAN FOR JAZZ CLINIC**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following individual at a flat rate of \$900 to be the clinician for the District jazz clinic being held on June 11, 2019:

Gary Henderson

Discussion: Todd Cronin asked a question on the transportation study and for more information on the RFP. Mary Anne Sadowski gave more detail on the transportation RFP. Robin Dando asked if a presentation could be given on the terms of the transportation study and if the person that did the study could be present. Maryann Santos indicated she did not feel it warrants payment I there is no savings to the District.

Motion unanimously carried.

The Friday packet was discussed.

Mr. McEvoy spoke on the crew team and that for a young team they earned a state championship award.

Mr. Cronin asked for a presentation on boy's fall sports. Mr. Trentowski will be giving a presentation at a future meeting. Laurie Kowalski asked for the number of students participating in all sports particularly 7/8 grade boys fall and JV and Varsity fall sports. Dr. Seinfeld stated she will have this included in Mr. Trentowski's presentation.

John McEvoy asked if the sidewalks at Roosevelt are still scheduled for the summer. Mr. Cipriani stated that he met with the town and it should be completed before the start of school.

There was no one signed to speak on non-agenda items.

Motion by R. Dando, second by T. Cronin, to adjourn at 8:10 P.M.

Respectfully submitted,

Margaret Nolan  
District Clerk