

MINUTES OF THE BOARD OF EDUCATION
Oyster Bay – East Norwich Central School District

Date: April 16, 2019
Kind of Meeting: Business Meeting
Location: Oyster Bay High School, Town of Oyster Bay, Nassau County NY
Members Present: John McEvoy-President
Todd Cronin-Vice President
Nancy Castrogiovanni
Robin Dando
Dr. Aliex Ross
Maryann Santos

Members Not Present: Laurie Kowalsky

Others Present: Dr. Laura Seinfeld, Superintendent
Michael Cipriani, Assistant Superintendent for Finance & Operations
Dr. Lisa Mulhall, Assistant Superintendent for Curriculum, Instruction, & Assessment
Margaret Nolan, District Clerk
Mary Anne Sadowski, District Counsel

John McEvoy called the meeting to order at 7:00 P.M. Motion by T. Cronin, second by M. Santos, to enter into executive session at 7:01 P.M.

Motion by R. Dando, second by T. Cronin, to claim out of executive session at 7:35 P.M.

Dr. Aliex Ross read a brief biography on the accomplishments of high school student Jaycee Cody who would lead the pledge for the evening. Jaycee was presented with a certificate on behalf of the Board of Education.

Nancy Castrogiovanni reported on correspondence received by the Board.

Dr. Seinfeld indicated that there would be recognition of students in various art programs district-wide. Anthony Femino introduced the students who were presented with certificates for their accomplishments. The students were recognized for their participation in the Art Supervisor's Association, L.I. Media Art Show, Hecksher Museum of The Arts LI Best Competition, GO APE, Advanced Visions and Congressional Arts Competition.

John McEvoy called for the approval of the minutes from the meetings of March 5 and March 19, 2019. Motion by T. Cronin, second by R. Dando. The minutes were unanimously approved.

Dr. Mulhall spoke on an issue with the computer based 7 and 8 grade assessments. She gave some detail on the problems that occurred and the outcome. She indicated that this is being looked at closely for the future.

Mr. Cipriani gave a final budget review before the Board adopts the budget this evening. He reviewed some budget factors that affected the final budget. These included four teacher retirements, decline in pension rates and increase in health insurance rates.

He reviewed what is known and still unknown with respect to the 2019-2020 budget. Mr. Cipriani again reviewed some additions that were added to the 2019-2020 budget. This included a Social Worker (shared with Roosevelt and the High School) and a dean of students at Vernon. Mr. Cipriani spoke to the

Board about an additional transportation allocation. He gave the Board detail on the RFP and stated that this increase would be about 7%. The Board discussed the program enhancements and the additional transportation cost. Mr. Cipriani compared the difference between the adopted 2018-2019 budget and the 2019-2020 budget relative to the budget increase, levy increase and the tax cap. He stated that the proposed budget is below the tax levy limit by \$78,000. He reviewed additional revenue sources. He reviewed the remaining budget timeline.

Mr. Cipriani gave some detail on the teacher retirement reserve which was approved by the governor. He stated that up to 2% of certified salaries can be put in the reserve annually which for Oyster Bay would be approximately \$500,000. If the Board approves this reserve a resolution will be on the May 28th agenda to set this up. The Board asked questions relative to this reserve and Mr. Cipriani explained how the money in the teacher retirement reserve would be used.

Ryan Butler provide the Board with an update on the food service program as well as where the District is with the bid process. He stated that later this month the bid will go up to the Child Nutrition. The bid opening is June 17th and he and Mr. Cipriani have worked with the consultant and they were hoping for multiple vendors to bid. He explained the process of obtaining bidders and that this is a single year contract renewable at May CPI for four years.

The Board asked Mr. Butler some questions relative to this process.

Mr. Cipriani gave a safety team update. He spoke on the cameras that are throughout the District and that currently the District is at its limit with cameras that the server can handle. He indicated that he was looking for approval to use Nassau BOCES which would allow the District to increase the amount of cameras used throughout the District. He spoke on the advantages of using BOCES for this service. After discussion, the Board agreed.

The Board accepted questions and comments from the community, on agenda items, at this time.

Motion by R. Dando, second by A. Ross, to approve the following:

IX PERSONNEL ACTIONS

A) Professional Personnel

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Professional Personnel and Civil Service Personnel* Resolutions as listed:

1. RETIREMENT RESIGNATION

1.1	NINA KOUMOULIS	Position:	Teacher Assistant
		Assigned to:	Vernon School
		Effective:	6/26/19

2. LEAVES OF ABSENCE

2.1	KAREN WHELAN	Position:	Teacher Assistant
		Status:	Unpaid FMLA
		Effective:	3/23/19
		Period Date:	3/23/19-6/26/19
		Return to Work:	9/3/19
		Assigned to:	Oyster Bay High School

2.2	JOHN BRUSH	Position: Status: Effective: Period Date: Return to Work: Assigned to:	Physical Education Teacher Unpaid FMLA 5/2/2019 5/2/19-6/26/19 9/3/19 Oyster Bay High School
3. <u>APPOINTMENTS</u>			
3.1	DANIELLE GREENWOOD	Position: Status: Effective: Period Date: Certification: Salary: Assigned to: Replacing:	Teacher Assistant 5.5 hours per day 4/3/19 2018-2019 School Year Teaching Assistant, Level I \$26.25 per hour Roosevelt School New as per 504 student #363623633
3.2	BRANDON BROOKER	Position: Status: Effective: Period Date: Salary: Certification: Assigned to: Replacing:	Physical Education Teacher Leave Replacement 5/2/19 5/2/19-6/26/19 BA Step 1, \$290.55/per day+holidays Physical Education – Initial Certificate Oyster Bay High School J. Brush (FMLA)
3.3	JENNIFER STAMPFLI	Position: Status: Period Date: Salary:	Home Instructor As per IEP (#363623593) 3/25/19-3/29/19 \$78.56 per hr 5 hrs max
3.4	MARGARET EL CHAMI	Position: Status: Period Date: Salary:	Home Instructor Replacing D. Henkowicz while on FMLA (#062360000) 4/4/19-6/26/19 \$45.00 per hour 90 min per week
3.5	EMILY POWELL	Position: Status: Period Date: Salary:	Home Instructor Suspension (#363623897) 4/3/19-4/5/19 \$78.56 per hr 2 hrs max
3.6	ERIN STERBENS	Position: Status: Period Date: Salary:	Home Instructor Suspension (#363623654) 4/4/19-5/3/19 \$78.56 per hr 1 hour per day, 15 hrs max

3.7 ARLENE NORTHCOTE Position: AP Proctor
Period Date: 5/6/19-5/17/19
Salary: \$45.00 per hr 50 hrs max

3.8 SCORE NYS REGENTS EXAMS Effective: 6/25/19
Status: 4.5 hours each (maximum)
Salary: \$78.56/hr. As per agreement between OBENCSD & the

OBENTA. A list will be appended to the minutes of this meeting.

3.9 REGENTS REVIEW INSTRUCTORS Effective: May/June 2019
Status: 6 hours each (maximum)
Salary: \$78.56/hr. (pending student enrollment). As per agreement between OBENCSD & the OBENTA. A list will be appended to the minutes of this meeting.

3.10 COACHES Effective: 2018-2019 School Year
Period Date: Spring
Salary: According to the Agreement between the OBENCSD and the OBENTA. A list will be appended to the minutes of this meeting.

3.11 SUBSTITUTE TEACHER Effective: 2018-2019 School Year
Assigned to: On-call – as needed
Salary: \$125.00 per day
A list will be appended to the minutes of this meeting.

B) Non-Teaching

1. **RETIREMENT RESIGNATION**

1.1 SCOTT LYLE Position: Head Custodian
Assigned to: Oyster Bay High School
Effective: 6/29/19

1.2 DIANE HANNAH Position: Principal Clerk for Buildings and Grounds
Assigned to: District
Effective: 6/28/19

1.3 ROBERTA KOSAK Position: Clerk Typist
Assigned to: Oyster Bay High School
Effective: 6/28/19

2. **APPOINTMENTS**

2.1 PAUL LAVERY Position: Custodian
Status: Probationary
Effective: April 29, 2019
Salary: \$58,669 prorated 4/29/19 through 6/30/19
Assigned to: Roosevelt School
Replacing: N. Johnson

2.2	GINA DEFALCO	Position: Status: Effective: Period Date: Salary: Assigned to: Replacing:	Monitor 2.75 hrs per day 3/25/19 2018-2019 School Year \$14.00 per hour Vernon School S. Cohen (resigned)
2.3	DONNA CUNNINGHAM	Position: Status: Effective: Period Date: Salary: Assigned to: Replacing:	Monitor 2.75 hrs day 4/1/19 2018-2019 School Year \$14.00 per hour Vernon School New – as per IEP
2.4	DOUGLAS MECKLEY	Position: Effective: Salary: Assigned to:	Security Aide 4/17/19 \$21.32 per hour District
2.5	SUSAN PICCIANO	Position: Effective: Salary: Assigned to:	Security Aide 4/17/19 \$21.32 per hour District
2.6	SUBSTITUTE MONITORS	Effective: Assigned to: Salary:	2018-2019 School year On-Call – as needed \$12.00 per hour -A list will be appended to the minutes of this meeting.

Discussion: Robin Dando asked a question about the buildings and grounds position. Dr. Seinfeld indicated that it would be discussed in executive session

Motion unanimously carried.

Motion by T. Cronin, second by R. Dando, to approve the following:

X BUSINESS ACTIONS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Business* Resolutions as listed:

A) TREASURER’S REPORT

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the Treasurer’s Report as submitted March, 2019.

B) ACCEPTANCE OF WARRANT

The Board of Education hereby accepts the Warrant of Schedules and Claims as presented by the Internal Claims Auditor to the Treasurer for the month of March, 2019.

C) TRANSFER OF FUNDS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following budget transfers: Transaction #3396-3304.

D) EXTRA CLASSROOM ACTIVITY FUNDS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the report of the Extra Classroom Activity Funds as submitted for March, 2019.

Motion unanimously carried.

Motion by T. Cronin, second by R. Dando, to approve the following:

XI SPECIAL SERVICES

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Special Services* Resolution as listed:

A) CPSE/CSE MINUTES

RESOLVED, the Board of Education of the Oyster Bay-East Norwich Central School District has arranged that the following appropriate special education programs and/or services be provided as recommended by the Committee on Special Education:

CPSE:

02/06/2019	1	Reevaluation/Annual Review
03/07/2019	2	Annual Review
03/14/2019	1	Requested Review
03/18/2019	1	Requested Review
03/20/2019	1	Requested Review
03/20/2019	1	Annual Review
03/28/2019	1	Requested Review
04/04/2019	1	Initial Eligibility Determination
04/12/2019	2	Annual Review

CSE:

02/02/2019	1	Annual Review
02/04/2019	1	Annual Review
02/04/2019	2	Reevaluation/Annual Review
02/08/2019	1	Annual Review
02/08/2019	1	Requested Review
02/11/2019	3	Annual Review
02/13/2019	1	Annual Review
02/13/2019	3	Reevaluation/Annual Review
02/14/2019	2	Annual Review
02/15/2019	1	Reevaluation/Annual Review
02/25/2019	2	Annual Review
02/25/2019	2	Reevaluation/Annual Review
02/26/2019	2	Annual Review

02/26/2019	1	Reevaluation/Annual Review
02/27/2019	5	Annual Review
02/27/2019	3	Reevaluation/Annual Review
02/28/2019	1	Requested Review
02/28/2019	5	Reevaluation/Annual Review
02/28/2019	5	Annual Review
03/01/2019	3	Annual Review
03/01/2019	1	Reevaluation Review
03/04/2019	1	Annual Review
03/05/2019	1	Annual Review
03/06/2019	2	Annual Review
03/07/2019	1	Reevaluation/Annual Review
03/08/2019	3	Annual Review
03/08/2019	1	Reevaluation/Annual Review
03/11/2019	1	Requested Review
03/11/2019	1	Annual Review
03/11/2019	2	Reevaluation/Annual Review
03/12/2019	3	Annual Review
03/12/2019	1	Reevaluation/Annual Review
03/13/2019	1	Requested Review
03/13/2019	1	Annual Review
03/14/2019	3	Annual Review
03/15/2019	1	Annual Review
03/15/2019	1	Reevaluation/Annual Review
03/19/2019	1	Annual Review
03/19/2019	1	Reevaluation/Annual Review
03/20/2019	1	Initial Eligibility Determination
03/21/2019	1	Requested Review
03/21/2019	4	Annual Review
03/22/2019	2	Annual Review
03/25/2019	4	Annual Review
03/26/2019	1	Requested Review
03/27/2019	1	Requested Review
03/27/2019	1	Annual Review
03/28/2019	1	Requested Review
03/28/2019	1	Reevaluation/Annual Review
03/28/2019	2	Initial Eligibility Determination
03/29/2019	1	Initial Eligibility Determination

504

02/27/2019	1	Initial Eligibility Determination Meeting
03/13/2019	1	Transfer Student – Agreement No Meeting

Motion unanimously carried.

Motion by R. Dando, second by T. Cronin, to approve the following:

XII NEW BUSINESS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *New Business* Resolutions as listed:

A) HEALTH AND WELFARE SERVICES AGREEMENT CONTRACT – NON PUBLIC SCHOOL ATTENDEES

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education of the Oyster Bay – East Norwich Central School District is authorized to sign a Health and Welfare Services agreement with the Jericho Union Free School District for the purpose of having the Jericho Union Free School District provide the Health and Welfare services to students residing in Oyster Bay – East Norwich and attending a non-public school located in Jericho, as per Section 912 of the Education Law, for the 2018-19 school year.

Solomon Schechter	\$2,643.16	(2 @ \$1,321.58)
L.I. Lutheran	<u>\$14,537.38</u>	(11 @ \$1,321.58)
TOTAL:	\$17,180.54	

B) APPROVAL OF HOLIDAY SCHEDULES FOR CLERICAL/CUSTODIAL UNITS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the holiday schedules submitted by the Clerical and Custodial Bargaining Units for the 2019-2020 school year.

C) ADOPTION OF 2019/2020 SCHOOL BUDGET

RESOLVED, the Board of Education of the Oyster Bay-East Norwich Central School District adopts the proposed budget for the 2019-2020 school year, in the amount of \$58,748,267.

D) PLACEMENT OF 2019/2020 PUBLIC LIBRARY BUDGET ON BALLOT

RESOLVED, the Board of Education of the Oyster Bay-East Norwich Central School District approves the placement on the ballot of May 21, 2019, of the proposed Oyster Bay-East Norwich Public Library budget for the 2019-2020 year, as follows:

Total Budget	\$2,067,856
Minus Appropriated Fund Balance	\$ 115,000
Minus Estimated Receipts	\$ 25,000
Amount to be Raised by Taxation	\$1,927,856

E) REAL PROPERTY TAX REPORT CARD

RESOLVED, that the Board of Education of the Oyster Bay-East Norwich CSD approves the Real Tax Report Card prepared by the Business Office for the 2019 Annual District Meeting and

BE IT FURTHER RESOLVED, that a copy of said Report Card will be submitted to the State Education Department on April 17, 2019; which is 24 hours after Board of Education adoption of the 2019-2020 school budget.

F) APPOINTMENT OF ANNUAL MEETING CHAIRPERSONS

RESOLVED, the Board of Education appoints John McEvoy and Robin Dando to serve as co-chairpersons of the Annual District Meeting to be held on May 21, 2019 without compensation.

G) APPOINTMENT OF COOPERATIVE BIDDING AGENT – TEL/LOGIC INC. D/B/A TEXTBOOK CENTRAL

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay – East Norwich CSD, appoints Tel/Logic Inc. D/B/A Textbook Central, as sole administrative agent for the purchase and distribution of all non-public and private school textbooks needed for the 2019-20 school year at the following fee schedule:

First 1-25 students/school \$28.60/student
Next 26-250 students/school \$22.65/student and
Over 250 students/school \$16.85/student

Pursuant to acceptance of a letter of agreement and to authorize the Board President to execute the same.

H) APPROVAL OF 2018-2019 BOCES ADMINISTRATIVE BUDGET/BOCES BOARD MEMBER VOTE

WHEREAS, the Board of Cooperative Educational Services of Nassau County (hereinafter “BOCES”) has proposed and presented its tentative Administrative budget for the 2019/2020 school year (July 1, 2019 through June 30, 2020), now therefore be it

RESOLVED, that the BOCES tentative administrative budget for the 2019/2020 school year in the amount of twenty-two million, one hundred ninety thousand, six hundred and sixteen dollars (\$22,190,616) be, and hereby is, approved by this Board.

RESOLVED that the Board of Education of the Oyster Bay-East Norwich Central School District hereby casts one (1) vote each for Ronald Ellerbe, Fran N. Langsner, and Robert “B.A.” Schoen to fill three vacancies on the Board of Cooperative Educational Services of Nassau County (3 three year terms commencing on July 1, 2019 and ending June 30, 2022).

I) NASSAU COUNTY BOARD OF ELECTIONS MEMORANDUM OF AGREEMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District approves the Election Services Memorandum of Agreement between the Nassau County Board of Elections and the Oyster Bay-East Norwich Central School District.

J) APPOINTMENT OF ELECTION INSPECTORS

The following people will be appointed as election inspectors for the May 21st budget vote at the rate of \$12.00 per hour unless otherwise noted. *

Gelabert, Alexander
Gelabert, Daniel
Gowe, Grace
Grieco, Dolores (Chief Election Inspector/\$13.00 per hour) *
Hathaway, Joan
Izzo, Paula
LeMar, Judy
LeMar, Harold
Martin, Colleen
Martin, James
McEvoy, Owen
Moore, Kelly
Ninesling, Nicole
Payton, Lindsey
Thienel, Allison
Thienel, Jessica

K) SCHOLARSHIP APPROVAL

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the establishment of the following Oyster Bay High School student scholarship:

Kathi Reilly Scholarship

L) ACCEPTANCE OF DONATION / 2018-19 BUDGET ADJUSTMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the donation in the amount of \$10,000 donated by the OBHS PTSA for the purchase of tables and chairs for the upper gym lobby, and

BE IT FURTHER RESOLVED, that the 2018-19 annual budget be increased by the same amount.

Discussion: Dr. Seinfeld indicated that a thank you letter would be sent to the OBHS PTSA for their donation.

Motion unanimously carried.

Friday Packet

Maryann Santos spoke on the memorandum from Ingerman Smith regarding restrooms. She asked how this is being addressed in this District. Nancy Castrogiovanni asked if the restrooms in the gym lobby are open to students. Dr. Seinfeld indicated that currently those that need to use the gym lobby bathroom must go to security to open it. She indicated that this would be looked at further.

The Board accepted questions and comments from the community, on non-agenda items, at this time.

Motion by M. Santos, second by A. Ross, to enter into executive session at 8:45 P.M.

Motion by R. Dando, second by T. Cronin, to claim out of executive session and adjourn at 10:30 P.M.

Respectfully submitted,

Margaret Nolan
District Clerk