

MINUTES OF THE BOARD OF EDUCATION
Oyster Bay – East Norwich Central School District

Date: March 19, 2019
Kind of Meeting: Business Meeting
Location: Oyster Bay High School, Town of Oyster Bay, Nassau County NY
Members Present: John McEvoy-President
Todd Cronin-Vice President
Nancy Castrogiovanni
Robin Dando
Laurie Kowalsky
Dr. Aliex Ross
Maryann Santos

Members Not Present:

Others Present: Dr. Laura Seinfeld, Superintendent
Michael Cipriani, Assistant Superintendent for Finance & Operations
Dr. Lisa Mulhall, Assistant Superintendent for Curriculum, Instruction, & Assessment
Margaret Nolan, District Clerk
Mary Anne Sadowski, District Counsel

John McEvoy called the meeting to order at 7:00 P.M.

Motion by T. Cronin second by L. Kowalsky, to enter into executive session at 7:00 P.M.

Motion by T. Cronin, second by R. Dando, to claim out of executive session at 7:35 P.M.

John McEvoy introduced Georgiana Placella, a student at the Roosevelt school, who would be leading the pledge. Todd Cronin read a biography on Georgiana's accomplishments and she was presented with a certificate.

Laurie Kowalsky reported on correspondence received by the Board.

Dr. Seinfeld indicated that there would be recognition of some student athletes this evening. Kevin Trentowski, Director of Athletics, introduced some of winter athletes, spoke on their individual accomplishments, and they were presented with certificates from the Board of Education.

Ryan Butler gave an update on the District Wellness Committee. He spoke on the food service consultant that was being appointed this evening for the purpose of developing bid specifications for the 2019-2020 school year food service program. He gave an update on the breakfast program that is being offered at Vernon and indicated that it has been well attended.

Dr. Seinfeld welcomed everyone to come to the spring community book club "Posted" by John David Anderson. The discussion will take place on May 20th in the high school library.

Motion by A. Ross, second by N. Castrogiovanni, to approve the minutes from the meetings of February 5th and February 26th, 2019. The minutes were approved.

Michael Cipriani gave an additional review of the expenditure budget for the 2019-2020 school year.

Mr. Cipriani gave an overview of known and unknown factors relative to the budget. Some factors included teacher retirements, decline in pension rates and increase in health insurance rates. He compared the proposed preliminary 2019-2020 expenditure budget with the 2018-2019 adopted budget. He indicated the current proposed budget comes in below the tax levy limit and below the 2% increase. He reviewed some considerations for the budget which the Board had discussed at the last meeting. He reviewed the budget numbers with these considerations and indicated with these considerations the budget would still be below the tax levy limit. Mr. Cipriani spoke on the importance

of fund balance, reviewed the projected 2018-2019 fund balance and gave a history of fund balances. He reviewed the approved capital reserve projects for 2019-2020 that will be additional propositions on the ballot and stated that the budget will be adopted at the next meeting on April 16th. The Board asked Mr. Cipriani some questions relative to his presentation and the budget.

There was no one signed in to speak on agenda items.

Motion by R. Dando, second by T. Cronin, to approve the following:

VIII PERSONNEL ACTIONS

A) Professional Personnel

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Professional Personnel and Civil Service Personnel* Resolutions as listed:

1. **RETIREMENT RESIGNATION**

1.1 ANTONIA WOODMAN Position: Home & Careers Teacher
Assigned to: High School
Effective: 6/26/19

2. **RESIGNATION**

2.1 ALEXANDRIA MULLER Position: Resident Substitute
Effective: 3/20/19
Assigned to: Oyster Bay High School

3. **LEAVE OF ABSENCE**

3.1 DANA HENKOWICZ
(Revised date) Position: Teacher Assistant
Status: Unpaid FMLA
Effective: 3/29/19
Period Date: 3/29/19-6/26/19
Return to Work: 9/3/19
Assigned to: Oyster Bay High School

4. **APPOINTMENTS**

4.1 JOSHUA TEPPER Position: Teacher Assistant
Status: 5.5 hours per day
Effective: 3/20/19
Period Date: 2018-2019 School Year
Certification: Teaching Assistant, Level I
Salary: \$26.25 per hour
Assigned to: Vernon School
Replacing: C. Russo

4.2 RACHEL ALFORD Position: Teacher Assistant
Status: 5.5 hours per day
Effective: 3/25/19
Period Date: 2018-2019 School Year
Certification: Teaching Assistant, Level I
Salary: \$26.25 per hour
Assigned to: Roosevelt School
Replacing: J. Lauro

4.3 ERIN STERBENS Position: Home Instructor
Status: Waiting for placement (#363624127)
Period Date: 3/1/19-TBD
Salary: \$78.56 per hr 6 hrs per week

- 4.4 PAULA LUZZI Position: Home Instructor
 Status: Suspension (#101540002)
 Period Date: 3/11/19-3/15/19
 Salary: \$78.56 per hr 2 hrs max
- 4.5 BRITTANY BADEAN Position: Home Instructor
 Status: Suspension (#101540002)
 Period Date: 3/11/19-3/15/19
 Salary: \$78.56 per hr 2 hrs max
- Position: Home Instructor
 Status: Suspension (#363624074)
 Period Date: 3/11/19-3/15/19
 Salary: \$78.56 per hr 2 hrs max
- 4.6 MARGARET MORGAN Position: Teacher Extended School Day Program
 Status: 45 minutes a day/5 days week
 (continuing as per IEP)
 Effective: 3/20/19
 Period Date: 2018-2019 School Year
 Salary: \$78.56 per hour
- 4.7 AP REVIEW INSTRUCTORS Effective: Spring 2019
 Status: 6 hours/each (maximum)
 Salary: \$78.56/hr. (pending student enrollment).
 As per Agreement between the OBENCSD & the OBENTA. A list will be appended to the minutes of this meeting.
- 4.8 ASSESSMENT SCORERS Effective: April 10, 11 & May 5,6
 Status: 4 hours each max per assessment
 Salary: \$78.56/hr.
 As per Agreement between the OBENCSD & the OBENTA. A list will be appended to the minutes of this meeting.
- 4.9 SATURDAY OUTREACH PROGRAM Effective: Spring 2019
 Status: 5 hours/each max – grant funded
 Period Date: 4/12/19-6/15/19
 Salary: \$78.56/hr. (pending student enrollment).
 As per Agreement between the OBENCSD & the OBENTA. A list will be appended to the minutes of this meeting.
- 4.10 COACHES Effective: 2018-2019 School Year
 Period Date: Spring
 Salary: According to the Agreement between the OBENCSD
 and the OBENTA. A list will be appended to the minutes of this meeting.

B) Non-Teaching

1. **APPOINTMENTS**

- 1.1 RACHEL KLOBUS Position: Monitor
 Status: 6 hrs day
 Effective: 3/14/19
 Period Date: 2018-2019 School Year
 Salary: \$14.00 per hour
 Assigned to: Oyster Bay High School
 Replacing: D. Henkowicz (FMLA)

Discussion: Laurie Kowalsky asked a question on the coaching appointment. Dr. Seinfeld explained.

John McEvoy asked what the purpose of the assessment scorers was. Dr. Seinfeld explained.
Laurie Kowalsky asked a question on the Saturday Outreach Program. Dr. Mulhall explained a little bit about this program.

Motion unanimously carried.

Motion by R. Dando, second by T. Cronin, to approve the following:

IX BUSINESS ACTIONS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Business* Resolutions as listed:

A) TREASURER'S REPORT

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the Treasurer's Report as submitted February, 2019.

B) ACCEPTANCE OF WARRANT

The Board of Education hereby accepts the Warrant of Schedules and Claims as presented by the Internal Claims Auditor to the Treasurer for the month of February, 2019.

C) TRANSFER OF FUNDS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following budget transfers: Transaction #3379-3395.

D) EXTRA CLASSROOM ACTIVITY FUNDS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the report of the Extra Classroom Activity Funds as submitted for February, 2019.

E) AUTHORIZATION OF CHANGE ORDER FOR CAPITAL WORK AT JAMES H. VERNON SCHOOL

WHEREAS, the Oyster Bay - East Norwich Central School District approves and awards Change Order No. 1 to RCX Construction, Inc. for credit of unused contract allowance for the James Vernon gymnasium ceiling project.

Current Contract:	\$ 29,000
Change Order No. 1:	<u>(5,000)</u>
New Contract Total:	\$ 24,000

F) AUTHORIZATION OF CHANGE ORDER FOR CAPITAL WORK AT OYSTER BAY HIGH SCHOOL

WHEREAS, the Oyster Bay - East Norwich Central School District approves and awards Change Order No. 1 to Premier Mechanical Services, Inc. for credit of unused contract allowance for the OBHS music wing project.

Current Contract:	\$ 656,700
Change Order No. 1R:	<u>(24,250)</u>
New Contract Total:	\$ 632,450

Motion unanimously carried.

Motion by M. Santos, second by L. Kowalsky, to approve the following:

X SPECIAL SERVICES

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Special Services* Resolution as listed:

A) CPSE/CSE MINUTES

RESOLVED, the Board of Education of the Oyster Bay-East Norwich Central School District has arranged that the following appropriate special education programs and/or services be provided as recommended by the Committee on Special Education:

CPSE:

03/06/2019	1	Amendment-Agreement No Meeting
03/12/2019	1	Amendment-Agreement No Meeting
03/14/2019	1	Requested Review

CSE:

02/04/2019	2	Annual Review
02/04/2019	2	Reevaluation/Annual Review
02/06/2019	2	Annual Review
02/08/2019	1	Requested Review
02/11/2019	2	Reevaluation/Annual Review
02/11/2019	2	Annual Review
02/11/2019	1	Requested Review
02/13/2019	1	Requested Review
02/13/2019	2	Reevaluation/Annual Review
02/14/2019	2	Annual Review
02/14/2019	1	Reevaluation/Annual Review
02/15/2019	1	Annual Review
02/26/2019	1	Annual Review
02/26/2019	1	Requested Review
02/27/2019	1	Annual Review
02/27/2019	1	Requested Review
02/28/2019	2	Requested Review
03/04/2019	1	Requested Review
03/05/2019	1	Initial Eligibility Determination
03/06/2019	1	Reevaluation/Annual Review
03/07/2019	1	Requested Review
03/07/2019	1	Initial Eligibility Determination Continuation
03/08/2019	1	Requested Review
03/08/2019	1	Requested Review Transfer Student
03/11/2019	2	Requested Review
03/12/2019	1	Initial Eligibility Determination
03/14/2019	2	Initial Eligibility Determination
03/15/2019	1	Requested Review

504

03/05/2019	1	Initial Eligibility Determination Meeting
03/06/2019	1	Requested Review
03/07/2019	1	Initial Eligibility Determination Meeting
03/13/2019	1	Initial Eligibility Determination Meeting

Motion unanimously carried.

Motion by T. Cronin, second by R. Dando, to approve the following:

XI NEW BUSINESS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *New Business* Resolutions as listed:

A) HEALTH AND WELFARE SERVICES AGREEMENT CONTRACT – NON PUBLIC SCHOOL ATTENDEES

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education of the Oyster Bay – East Norwich Central School District is authorized to sign a Health and Welfare Services agreement with the Hicksville Union Free School District for the purpose of having the Hicksville Union Free School District provide the Health and Welfare services to students residing in Oyster Bay – East Norwich and attending a non-public school located in Hicksville, as per Section 912 of the Education Law, for the 2018-19 school year.

Our Lady of Mercy (Elementary)	\$695.90	(1 @ \$695.90)
Holy Family	\$695.90	(1 @ \$695.90)
Holy Trinity	\$2,783.60	(4 @ \$695.90)
Total	\$4,175.40	

B) AUTHORIZATION TO ATTEND CONFERENCE

RESOLVED, Dr. Laura Seinfeld is authorized to attend the New York State Council of School Superintendent's Spring Leadership Event to be held on April 11-12, 2019 in Saratoga Springs, New York and that necessary expenses will be paid by the District.

C) HEALTH AND WELFARE SERVICES AGREEMENT CONTRACT – NON PUBLIC SCHOOL ATTENDEES

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education of the Oyster Bay – East Norwich Central School District is authorized to sign a Health and Welfare Services agreement with the Syosset Union Free School District for the purpose of having the Syosset Union Free School District provide the Health and Welfare services to students residing in Oyster Bay – East Norwich and attending a non-public school located in Syosset, as per Section 912 of the Education Law, for the 2018-19 school year.

St. Edward	\$12,814.75	(13 @ \$985.75)
Our Lady of Mercy (Academy)	\$11,829.00	(12 @ \$985.75)
Total	\$24,643.75	

D) HEALTH AND WELFARE SERVICES AGREEMENT CONTRACT – NON PUBLIC SCHOOL ATTENDEES

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education of the Oyster Bay – East Norwich Central School District is authorized to sign a Health and Welfare Services agreement with the Uniondale Union Free School District for the purpose of having the Uniondale Union Free School District provide the Health and Welfare services to students residing in Oyster Bay – East Norwich and attending a non-public school located in Uniondale, as per Section 912 of the Education Law, for the 2018-19 school year.

Kellenberg MHS	\$18,403.00	(22 @ \$836.50)
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E) ACCEPTANCE OF CONSULTANT AGREEMENT – TRANSPORTATION

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education of the Oyster Bay-East Norwich Central School District is authorized to sign the consultant agreement with School Source Technologies, LLC for the purpose of an independent transportation portfolio analysis at the cost of \$25,000 payable upon demonstration of equal or greater savings to the District.

F) ACCEPTANCE OF CONSULTANT AGREEMENT – FOOD SERVICE

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education of the Oyster Bay-East Norwich Central School District is authorized to sign the consultant agreement with HMB Consultants, LLC for the purpose of developing bid specifications for the 2019-20 food service program at a cost of \$10,500 payable upon completion of work.

G) HEALTH AND WELFARE SERVICES AGREEMENT CONTRACT – NON PUBLIC SCHOOL ATTENDEES

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education of the Oyster Bay – East Norwich Central School District is authorized to sign a Health and Welfare Services agreement with the Garden City Union Free School District for the purpose of having the Garden City Union Free School District provide the Health and Welfare services to students residing in Oyster Bay – East Norwich and attending a non-public school located in Garden City, as per Section 912 of the Education Law, for the 2018-19 school year.

St. Anne’s \$987.37 (1 @ \$987.37)

Discussion: Todd Cronin asked a question on when the survey would be completed. Mr. Cipriani stated most likely by the end of April. Maryann Santos asked for explanation on the health and services agreement. Mr. Cipriani explained the process.

Motion unanimously carried.

Discussion:

The Board discussed a draft revision of Policy 3260, Use of School Facilities. Dr. Seinfeld indicated that although this policy was discussed at a Policy Committee meeting, it was agreed that it should be brought up for discussion with the entire Board. After reviewing this policy and some of the changes, Dr. Seinfeld stated that the changes in this policy will affect two programs, one which has had an effect on a number of students in our District over the years. The Board agreed to adopt the policy as is. Dr. Seinfeld stated that with the focus on improving student achievement she is concerned about the impact this may have.

The Friday packet was discussed.

Todd Cronin asked a question on the additional personnel for the next school year. Laurie Kowalsky asked about the Breakfast of Engineers.

There was no one signed in to speak on non-agenda items.

Motion by R. Dando, second by T. Cronin, to enter into executive session at 8:15 P.M.

Motion by R. Dando, second by T. Cronin, to claim out of executive session at 9:45 P.M.

Respectfully submitted,

Margaret Nolan
District Clerk