

**BOARD OF EDUCATION  
OYSTER BAY-EAST NORWICH CENTRAL SCHOOL DISTRICT  
Business Meeting/Adoption of Budget  
April 12, 2011**

**7:30 P.M. – EXECUTIVE SESSION**

- Personnel

**8:00 P.M. BUSINESS MEETING**

**I CALL TO ORDER/PLEDGE OF ALLEGIANCE/PROCEDURES**

**II APPROVAL OF MINUTES**

Workshop Meeting, 3/1/11

**III TREASURER’S REPORT**

**IV SUPERINTENDENT OF SCHOOLS**

- Student Recognition
- Budget Adoption

**V OPPORTUNITY FOR PUBLIC TO BE HEARD**

The Board of Education welcomes public input at its meetings. A “Sign In” book is provided for those residents wishing to address the Board. A 30 minute period is reserved for this commentary. The President will first recognize those who have signed in and then recognize others as time permits, beginning with agenda items followed by non-agenda items. Speakers will be allowed a maximum of three minutes. We ask that you come to the microphone and identify yourself before speaking to the Board.

As always, public discussion is prohibited regarding matters relating to an individual’s reputation, privacy, or right to due process which in some way could be violated. A second commentary period will be added, prior to adjournment, if necessary.

We thank you for your participation and cooperation.

**VI PERSONNEL ACTIONS****A) Professional Personnel**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Professional Personnel and Civil Service Personnel* Resolutions as listed:

**1. TENURE APPOINTMENTS**

- |     |                      |   |  |
|-----|----------------------|---|--|
| 1.1 | CHRISTOPHER VAN COTT | Position:<br>Tenure Area:<br>Effective:<br>Certification:                 | Assistant Superintendent for<br>Finance & Operations<br>Assistant Superintendent<br>July 1, 2011<br>Permanent – School Business<br>Administrator |
| 1.2 | ELISA PELLATI        | Position:<br>Tenure Area:<br>Effective:<br>Certification:                 | Assistant Business Official<br>Assistant Business Official<br>July 1, 2011<br>Professional – School District<br>Business Leader                  |
| 1.3 | NANCY GAIMAN         | Position:<br>Assigned to:<br>Tenure Area:<br>Effective:<br>Certification: | Principal<br>James Vernon School<br>Elementary School Principal<br>July 1, 2011<br>Permanent-SDA   |
| 1.4 | VALERIE VACCHIO      | Position:<br>Assigned to:<br>Tenure Area:<br>Effective:<br>Certification: | Supervisor ELA, Reading &<br>Library<br>District<br>District Supervisor<br>July 1, 2011<br>Professional – SDL                                    |
| 1.5 | JOHANNA CANONICA     | Position:<br>Tenure Area:<br>Effective:<br>Certification:                 | Assistant Director of Special<br>Services<br>District Administrator<br>October 27, 2011<br>Permanent – SDA                                       |
| 1.6 | JAMIE CASTALDO       | Position:<br>Tenure Area:<br>Effective:<br>Certification:                 | Elementary Teacher<br>Elementary Education<br>September 1, 2011<br>Professional – Childhood Education  |

- 1.7 AMY HALLOCK  
 Position: Science Teacher  
 Tenure Area: Science  
 Effective: September 1, 2011  
 Certification: Permanent – General Science & Earth Science 7-12
- 1.8 CINDY MULSTAY  
 Position: Special Education Teacher  
 Tenure Area: Special Education  
 Effective: November 1, 2011  
 Certification: Initial – Students w/Disabilities
2. **RESIGNATIONS**
- 2.1 LAUREN LOPEZ  
 Position: Phys. Ed. /Health Teacher  
 Assigned to: High School/Vernon  
 Effective: March 14, 2011
- 2.2 TARA STANLEY  
 Position: Mathematics Teacher  
 Assigned to: High School  
 Effective: June 30, 2011
3. **LEAVES OF ABSENCE**
- 3.1 JANET LINK  
 Position: Elementary Teacher  
 Assigned to: Vernon School  
 Status: Unpaid FMLA  
 Effective: April 27, 2011 through August 31, 2011  
 Return to work: September 1, 2011
- 3.2 MEGAN ROTBART  
 Position: Elementary Teacher  
 Assigned to: Roosevelt School  
 Status: Unpaid FMLA  
 Effective: May 16, 2022 through October 16, 2011  
 Return to work: October 17, 2011
4. **APPOINTMENTS**
- 4.1 NICHOLAS RAMIREZ  
 Position: Phys. Ed. /Health Teacher  
 Status: Part Time – .55  
 Effective: March 14, 2011  
 Period Date: 3/14/11 – 6/30/11  
 Salary: .55 of MA, Step 1, prorated for the period 3/14/11 – 6/30/11  
 Certification: Initial – P.E. & Health  
 Assigned to: High School/Vernon  
 Replacing: L. Lopez



4.7 COACHES

Effective: 2010-2011 School Year  
Period Date: Spring 2011  
Effective: 2011-2012 School Year  
Salary: According to the Agreement between the OBENCSD and the OBENTA.

4.8 SUPERVISION SCHEDULE

Positions: Athletic Supervisors  
Effective: 2010-2011 School Year  
Period Date: Spring 2011  
Salary: As per Agreement between the OBENCSD and the OBENTA.

Non-teaching

1. **RESIGNATION**

1.1 TAMMY MOORE

Position: Monitor  
Effective: March 22, 2011  
Assigned to: Roosevelt School

2. **APPOINTMENTS**

2.1 DINA NATALONI

Position: Monitor  
Status: 13 hours per week  
Effective: April 13, 2011  
Salary: \$14.24/hr.  
Assigned to: Roosevelt School  
Replacing: K. Graceffa

2.2 SUBSTITUTE TEACHER AIDE/  
MONITOR/CLERICAL LIST

Status: On call/when needed  
Effective: 2010-2011 School Year  
Salary: \$12.62/hour

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_**

**VII BUDGET ADOPTION**

**A) ADOPTION OF 2011/2012 SCHOOL BUDGET**

RESOLVED, the Board of Education of the Oyster Bay-East Norwich Central School District adopts the proposed budget for the 2011/2012 school year, in the amount of \$

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_**

**B) RESOLUTION TO AUTHORIZE PROPOSITION TO EXPEND CAPITAL RESERVE FUNDS**

WHEREAS, the Board of Education of the Oyster Bay-East Norwich Central School District (“Board”) has determined that there is a need to amend the District’s existing Capital Reserve Fund, heretofore established by the voters of the District at the Annual District Meeting held on May 16, 2006 for a probable term of ten (10) years for the purpose of funding improvements to the District’s property, facilities, structures and grounds, to also provide for the purchase and acquisition of certain equipment, machinery or apparatus necessary for the District’s operations; including but not limited to technology and facilities needs; and

WHEREAS, the Board desires that a proposition be presented to the voters of the School District authorizing the amendment of the District’s existing Capital Reserve Fund for that purpose, without any change to fund’s ultimate amount, probable term or source of funding;

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby authorizes and directs that the following proposition be placed before the voters of the Oyster Bay-East Norwich Central School District at the Annual District Meeting to be held between the hours of 7 a.m. and 9 p.m. on May 17, 2011, at the Oyster Bay High School; and that the District Clerk be hereby authorized and directed to give notice of such proposition to be voted at said Annual District Meeting by publishing a notice thereof, four times within the seven (7) weeks next preceding the district election, the first publication to be at least forty-five (45) days before the election, and to have the necessary ballot labels printed for said vote in the form corresponding as nearly as may be with the requirements of the Education Law and the provisions of the voting machine rules of this school district.

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_**

**C) PLACEMENT OF 2011/2012 PUBLIC LIBRARY BUDGET ON BALLOT**

RESOLVED, the Board of Education of the Oyster Bay-East Norwich Central School District approves the placement on the ballot of May 17, 2011, of the proposed Oyster Bay-East Norwich Public Library budget for the 2011/2012 year, as follows:

Total Budget	\$1,983,846
Less Appropriated Fund Balance	(\$ 175,000)
Less Estimated Receipts	(\$ 45,000)
Amount to be Raised by Taxation	\$1,763,846

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_**

**VIII BUSINESS**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following Business items (A-C) on the Consent Agenda as a whole:

**A) ACCEPTANCE OF WARRANT**

The Board of Education hereby accepts the Warrant of Schedules and Claims as presented by the Internal Claims Auditor to the Treasurer for the month of March 2011.

**B) EXTRA CLASSROOM ACTIVITY FUNDS**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the report of the Extra Classroom Activity Funds as submitted March 2011.

**C) HEALTH SERVICES CONTRACTS**

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education is authorized to sign health services contracts for the 2010-2011 school year with:

South Huntington UFSD for 34 resident students attending St. Anthony's High School and 2 resident students attending Long Island School for the Gifted at the rate of \$732.84 per student for a total of \$26,382.24.

Westbury UFSD for 9 resident students attending Holy Child at the rate of \$869.32 per student for a total of \$7,823.88.

**Motion by** \_\_\_\_\_, **seconded by** \_\_\_\_\_

**IX SPECIAL SERVICES**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following Special Services items (A- ) on the Consent Agenda as a whole:

**A) CSE MINUTES**

RESOLVED, the Board of Education, having reviewed the following minutes pertaining to students currently served by the District's Special Education services, approves and ratifies the records of the following meetings:

**CPSE:**

02/10/2011	1	Initial Eligibility Determination
03/04/2011	3	Initial Eligibility Determination
03/07/2011	1	Requested Review Transfer Student
03/14/2011	1	Initial Eligibility Determination
03/22/2011	1	Annual Review

**CSE:**

02/09/2011	1	Initial Eligibility Determination
03/02/2011	1	Amendment
03/04/2011	1	Reevaluation/Annual Review
03/07/2011	1	Manifestation Determination

03/09/2011	1	Amendment
03/14/2011	2	Amendment
03/21/2011	3	Annual Review
03/23/2011	1	Amendment

**B) COOPERATIVE BID PARTICIPATION FOR THE PROCUREMENT OF ANCILLARY AND RELATED SPECIAL EDUCATION SERVICES**

WHEREAS, it is the plan of the Carle Place UFSD, Oyster Bay East Norwich CSD, Manhasset UFSD, East Meadow UFSD, East Williston UFSD, Herricks UFSD, Great Neck UFSD, Glen Cove CSD, Locust Valley CSD and North Shore CSD to bid for Ancillary and Related Special Education Services,

WHEREAS, the Oyster Bay-East Norwich CSD is desirous of participation with other school districts in Nassau County in the joint bidding of the services mentioned above as authorized by General Municipal Law, Section 119-0, and

WHEREAS, the Manhasset UFSD wishes to serve as the lead agency in this joint bid,

RESOLVED, that the Oyster Bay-East Norwich Board of Education authorizes participation in this cooperative bid.

**C) SERVICE CONTRACTS/NON-DISTRICT/2010-2011**

WHEREAS, Section 3602-c of the Education Law provides that the Board of Education shall provide special education services to parentally-placed students with disabilities when such students attend private schools located within the Oyster Bay-East Norwich Central School District but reside in another school district

WHEREAS, a request for such special education services had been made by the following school authorities and

WHEREAS, such contracts to furnish services nominated hereunder are authorized under the provisions of Section 3602-c of the Education Law,

NOW, therefore, be it resolved that this district contract with the districts of residence for the provision of special education services and facilities for the number of children attending the non-public schools within the boundary of Oyster Bay-East Norwich Central School District, subject to verification of names and addresses by the district of residence and proof of the services provided.

<u>District of Residence</u>	<u>Non-Public School</u>
Bellmore-Merrick	St. Dominic HS

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_**



**X NEW BUSINESS**

**A) INSURANCE RESERVE FUND**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education hereby authorizes the creation of an Insurance Reserve Fund as prescribed under General Municipal Law. The Insurance Reserve Fund will be funded in an amount to be determined using year-end fund balance.

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_**

**B) NEW YORK/LONG ISLAND EDUCATION DATA SERVICES, INC./ COOPERATIVE SUPPLIES, MATERIALS, & EQUIPMENT BID/ COOPERATIVE SKILLED TRADES TIME & MATERIAL BID**

WHEREAS, it would be in the joint interest of the Oyster Bay-East Norwich Central School district and the following Nassau County School Districts:

- |                  |                 |               |
|------------------|-----------------|---------------|
| Bellmore         | Glen Cove       | Manhasset     |
| Bellmore-Merrick | Herricks        | Massapequa    |
| Bethpage         | Hicksville      | Merrick       |
| East Meadow      | Island Trees    | Mineola       |
| East Williston   | Jericho         | North Shore   |
| Elmont           | Levittown       | Plainedge     |
| Farmingdale      | Locust Valley   | Plainview     |
| Franklin Square  | Long Beach City | Roslyn        |
| Freeport         | Lynbrook        | Seaford       |
| Garden City      | Malverne        | Valley Stream |
| Wantagh          |                 |               |

To participate in cooperative bids, as advertised by the Clarkstown Central School District acting as the Lead Agency, as provided by General Municipal Law Section 119-0 for the following:

- The purchase of various supplies, materials, and equipment for the period of 7/1/2011-6/30/2012
- The purchase of maintenance and repair work for the period of 4/1/2011-3/31/2012

WHEREAS, each BOARD retains the legal authority to contract with the successful Vendor(s) and shall not be bound by purchase contracts or other agreements made by the other BOARD(S), therefore

BE IT RESOLVED, that the BOARD OF EDUCATION of Oyster Bay-East Norwich Central School District hereby agrees to participate with the previously-named Nassau County School districts in such cooperative bids.

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_**

**C) ADDITION TO 403(b) PROVIDER LIST**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves an amendment to the Oyster Bay – East Norwich Central School District 403(b) retirement plan. The approved vendor listing will be amended to include the following 403(b) providers: American Funds, Oppenheimer Funds, Franklin Templeton, and Putnam Investments. These providers have met all requirements in accordance with the Internal Revenue Service.

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_**

**D) OBSOLETE EQUIPMENT**

RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby declares the following equipment obsolete:

- 3 Toshiba televisions
- 1 Hitachi television
- 1 Sharp television
- 7 4 draw file cabinets
- 1 Hobart slicer
- 1 Hatco warmer
- 1 IBM typewriter
- 38 TA Adler Royal calculators
- 4 Canon Palm printer p8-D calculators

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_**

**E) APPOINTMENT OF ANNUAL MEETING CHAIRPERSONS**

RESOLVED, the Board of Education appoints \_\_\_\_\_ and \_\_\_\_\_ to serve as co-Chairpersons of the Annual District Meeting to be held on May 17, 2011 without compensation.

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_**

**XI SECOND COMMENTARY PERIOD (IF NECESSARY)**

**XII DISCUSSION**

- BOCES Vote/April 27

**XIII FRIDAY PACKET**

**XIV ADJOURNMENT**