

**BOARD OF EDUCATION
OYSTER BAY-EAST NORWICH CENTRAL SCHOOL DISTRICT**

Tuesday, December 21, 2010

8:00 P.M. – Convene Regular Business Meeting

I CALL TO ORDER/PLEDGE OF ALLEGIANCE/PROCEDURES

- Moment of Silence in honor of Bob Jackman

II APPROVAL OF MINUTES

Workshop Meeting/Regular Meeting, 11/2/10

Regular Meeting, 11/16/10

III TREASURER’S REPORT

IV COMMENTS/REPORTS FROM BOARD OF EDUCATION

- Correspondence/E-Mail/Foil Requests – Mr. Donald Zoeller

V SUPERINTENDENT OF SCHOOLS

- Winter Concerts
- Tri-State Consortium

VI OPPORTUNITY FOR PUBLIC TO BE HEARD

The Board of Education welcomes public input at its meetings. A “Sign In” book is provided for those residents wishing to address the Board. A 30 minute period is reserved for this commentary. The President will first recognize those who have signed in and then recognize others as time permits, beginning with agenda items followed by non-agenda items. Speakers will be allowed a maximum of three minutes. We ask that you come to the microphone and identify yourself before speaking to the Board.

As always, public discussion is prohibited regarding matters relating to an individual’s reputation, privacy, or right to due process which in some way could be violated. A second commentary period will be added, prior to adjournment, if necessary.

We thank you for your participation and cooperation.

VII PERSONNEL ACTIONS**A) Professional Personnel**

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby approves the following *Professional Personnel and Civil Service Personnel* Resolutions as listed:

1. **TENURE APPOINTMENT**

1.1	DIANA BOUCHER	Position: Tenure Area: Effective: Certification:	Special Education Teacher Special Education January 16, 2011 Initial – Students With Disabilities – Grades 1-6
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2. **LEAVES OF ABSENCE**

2.1	LISA LOWE	Position: Assigned to: Status: Effective: Status: Effective: Return to work:	Guidance Counselor Oyster Bay High School Unpaid FMLA December 6, 2010 through March 13, 2011 Unpaid Child Care LOA March 14, 2011 through August 31, 2011 September 1, 2011
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2.2	TOBI NOVELLO	Position: Assigned to: Status: Effective: Return to work:	Special Education Teacher Oyster Bay High School Unpaid FMLA January 18, 2011 through April 5, 2011 April 6, 2011
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3. **APPOINTMENTS**

3.1	CHRISTINE MULHALL	Position: Status: Effective: Period Date: Salary: Certification: Assigned to: Replacing:	Guidance Counselor Leave Replacement January 3, 2011 1/3/11 – 6/30/11 MA, Step 1 – \$63,135 prorated Provisional–School Counselor OBHS Lisa Lowe
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3.7 EXTRA CURRICULAR SPONSORS Effective: 2010-2011 School Year
 Status: High School
 Salary: According to the Agreement between the OBENCSD and the OBENTA. A list will be appended to the minutes of this meeting.

3.8 ESL SATURDAY PARENT-CHILD PROGRAM Position: Tutors
 Effective: December 4, 2010
 Period Date: 12/4/10 – 12/18/10
 Status: 15.5 hours each
 Salary: \$74.21/hr.

Kim Kaufman
 Samantha Levy

3.9 SUBSTITUTE TEACHERS Effective: 2010-2011 School year
 Assigned to: On-call – as needed
 Salary: \$100 per day

Non-teaching

1. **RESIGNATION**

1.1 SUE MOLLOY Position: Senior Typist-Clerk
 Assigned to: Special Services Dept.
 Effective: December 31, 2010

2. **APPOINTMENT**

2.1 TERESE CRONAUER Position: Sr. Typist Clerk
 Status: Temporary
 Effective: January 1, 2010 until the position is filled
 Salary: \$43,933 (prorated)
 Assigned to: Dept. of Special Services
 Replacing: S. Molloy

Motion by _____, seconded by _____

VIII BUSINESS ACTIONS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following Business items (A-H) on the Consent Agenda as a whole:

A) ACCEPTANCE OF WARRANT

The Board of Education hereby accepts the Warrant of Schedules and Claims as presented by the Internal Claims Auditor to the Treasurer for the month of November 2010.

B) EXTRA CLASSROOM ACTIVITY FUNDS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the report of the Extra Classroom Activity Funds as submitted November 2010.

C) TRANSFER OF FUNDS

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following budget transfer: Transaction #1596.

D) HEALTH SERVICES CONTRACT

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education is authorized to sign a health services contract for the 2010-2011 school year with:

Hempstead Union Free School District for 2 resident students attending Sacred Heart at the rate of \$864 per student for a total of \$1,728.

E) CHANGE ORDER/SIDEWALK & RETAINING WALL CONSTRUCTION AT OYSTER BAY HIGH SCHOOL

RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby approves the following deduct change order to the contract of North Star Concrete Corp. as submitted by the architect Burton, Behrendt & Smith.

Original Contract Sum	\$65,470.00
Deduct Change Order #1	-\$ 6,383.80
Credit issued for railing work	
New Contract Sum	\$59,086.20

F) AGREEMENT/NASSAU COUNTY DEPARTMENT OF DRUG & ALCOHOL ADDICTION

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education is authorized to sign the Agreement with the Nassau County Department of Drug & Alcohol Addiction for the continuation of the DWI Agreement for the 1/1/09-12/31/09 period. The allocation from Nassau County will be in the amount of **\$22,608**.

G) ACCOMPANIST AGREEMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following accompanists at the rate of \$35 for each rehearsal/performance:

Accompanist Services for Vernon Concert	
Susanna Tillu	5 Rehearsals 11/19/10-12/7/10, 2 Performances 12/9/10
Jessalyn Christen	4 Rehearsals 12/14-15/10, 2 Performances 12/16-17/10

H) EXTRACURRICULAR ACTIVITY FUND REVIEW

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education is authorized to sign an engagement letter with the firm of R.S. Abrams & Co. LLP to conduct a review of the Extracurricular Activity Accounts for the years ending June 30, 2009 and June 30, 2010. The firm will be paid a fee of \$4,900.

Motion by _____, seconded by _____

IX SPECIAL SERVICES

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the following Special Services items (A-C) on the Consent Agenda as a whole:

A) CSE MINUTES

RESOLVED, the Board of Education, having reviewed the following minutes pertaining to students currently served by the District’s Special Education services, approves and ratifies the records of the following meetings:

CPSE:

11/22/2010	1	Initial Eligibility Determination Meeting
11/29/2010	1	Initial Eligibility Determination Meeting
12/02/2010	2	Initial Eligibility Determination Meeting
12/06/2010	2	Program Review
12/10/2010	1	Program Review

CSE:

11/08/2010	1	Amendment without a Meeting
11/30/2010	1	Progress Review

B) CONSULANT CONTRACT/ANCILLARY/RELATED SPECIAL EDUCATION SERVICES

RESOLVED, upon the recommendation of the Superintendent of Schools, the President of the Board of Education is authorized to sign a consultant agreement with RES Company to provide neuropsychological evaluations as needed. The fee for a complete evaluation and written report is \$2,000 per case.

C) HOME INSTRUCTION

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approves home instruction for two resident students until they are able to return to school (1905/1813).

Motion by _____, seconded by _____

X NEW BUSINESS

A) ADOPTION OF 2011-2012 SCHOOL CALENDAR

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Oyster Bay-East Norwich Central School District hereby adopts the 2011-2012 school calendar.

Motion by _____, seconded by _____

B) SURPLUS EQUIPMENT

RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby declares the following equipment obsolete:

- 1 Hussman reach-in top ice cream freezer
- 1 Shellymatic reach-in top refrigerator
- 1 Stainless steel serving line with 3 wells for hot food
- 1 small table for utensils and trays and 2 sliding doors with shelves for storage under unit
- 1 Sanyo refrigerator/freezer 12 cubic feet
- 1 Sears refrigerator/freezer 16 cubic feet
- 17 3 drawer file cabinets
- 4 TV stands
- 1 Whirlpool dehumidifier
- 1 Uline ice maker
- 1 Hobart food slicer

Motion by _____, seconded by _____

C) STANDARD WORKDAY 2010-2011

RESOLVED, that the Oyster Bay – East Norwich CSD hereby establishes the following as standard work days for appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System on the record of activities maintained and submitted by these officials to the District's Business Office.

Title	Standard Work Day (Hrs/day)	Term Begins/Ends	Participates in Employer's Time Keeping System (Y/N)	Days/Month (based on Record of Activities)
Elected Officials - N/A *				
Appointed Officials				
Treasurer	7	07/01/2010-6/30/2011	Y	N/A ¹
District Clerk/Secretary to the Assistant Superintendent	7	07/01/2010-6/30/2011	Y	N/A ²

* Elected officials have been removed from this resolution because the district does not have any elected officials to which this reporting requirement would apply.

¹ The Treasurer works on a part-time basis and is retired from the Local Employees' Retirement System (ERS). As such, this employee is not earning any additional service credit in the pension system.

² This appointed official is also a full-time employee of the District working in an additional title. As a result, this employee is already a member of ERS who is credited with a full year of service for each year worked. The stipend paid as a result of the additional time spent as an appointed official will be reported to ERS and the hours worked in this capacity will be maintained by updating a record of activities log which will be submitted to the District Business Office.

Motion by _____, seconded by _____

D) ADOPTION OF THE DISTRICT TECHNOLOGY PLAN

RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education adopts the Three-Year District Technology Plan (2010-2013).

Motion by _____, seconded by _____

XI SECOND COMMENTARY PERIOD (IF NECESSARY)

XII DISCUSSION

XIII FRIDAY PACKET

XIV ADJOURNMENT