

DAILY P.A. ANNOUNCEMENTS

NAME OF ORGANIZATION: _____

SUBJECT: _____

DATE(S) TO BE ANNOUNCED: Start: _____ End: _____

PERSON REQUESTING ANNOUNCEMENT: _____

SIGNATURE OF ADVISOR: _____

PLEASE PRINT ANNOUNCEMENT EXACTLY AS YOU WANT IT READ:

RETURN TO MAIN OFFICE NO LATER THAN 1:45 P.M. THE DAY PRIOR TO
REQUESTED ANNOUNCEMENT