

Oyster Bay – East Norwich CSD

Transportation Department

Oyster Bay, NY 11771

516-624-6508 Fax 516-624-6520

January 2022

Dear Parent or Guardian:

Attached is a “Request for Transportation for a Non-Public School” application for the 2022-2023 school year. A completed application must be received in this office for *EACH* child attending a non-public school in grades K-12 by **April 1, 2022**. ***(Section 365 of the New York State Education Law states that late applications for transportation to non-public schools, or changes to applications will not be accepted after the April 1st deadline).***

All students NEW TO THE DISTRICT, will need to bring ****proof of residency* along with your application. If your child is entering kindergarten, you will need to bring an *original birth certificate or Passport* as well as **proof of residency* to the Transportation Department prior to the April 1st deadline.

The District will provide transportation to all private or parochial schools within the distance of fifteen (15) miles, measured from the home to the school attending.

There will be NO transportation to any non-public school when the OBEN school district shuts down for inclement weather.

Upon receiving each application, an acknowledgement will be forwarded to you. If you do not receive an acknowledgment within ten days, contact Joanne Weber at 516-624-6508.

Eligible applicants will be notified by August 25, 2022 regarding the bus schedule and safety rules.

*****Proof of Residence required:**

Please provide one (1) from Section A **AND** two (2) from Section B,
OR three (3) items from Section B

| A | B |
|---|---|
| Proof of Residency | AND |
| Deed | Utility Bill/Incoming Service |
| Property Tax Bill | Valid Driver’s License |
| Lease with landlord affidavit and proof of ownership attached | Documents issued by Federal/State or Local Agencies |
| Mortgage Statement | Current income tax |
| | Current pay stub with address |

**OYSTER BAY-EAST NORWICH CSD
NON-PUBLIC SCHOOL TRANSPORTATION REQUEST**

RETURN NO LATER THAN APRIL 1, 2022 TO:

Failure to comply with this date may result in the denial of transportation.

Transportation Department
1 McCouns Lane
Oyster Bay, NY 11771

In accordance with the Laws of the State of New York, I am formally requesting transportation for my child for the 2022-2023 school year. The pupil for whom I am requesting transportation legally resides in the OBEN CSD and if, entering Kindergarten, will be five (5) years of age on or before December 1, 2022. Additional forms can be downloaded from www.obenschools.org

Please fill out one request for each child.

Student's Name _____ Male _____ Female _____
(Please print)

Date of Birth _____

Home Address _____

Town _____ Zip _____

Parent/Guardian _____ Cell: _____

E-Mail: _____

Parent/Guardian _____ Cell: _____

E-Mail: _____

School Attending Sept. 2022 _____

Address of School _____

Grade Entering Sept. '22 _____ School Phone _____

Present Bus Stop _____ ON CALL

Previous school attended if **different from above** _____

Parent Signature

Date

Please notify the Transportation office immediately if transportation is no longer needed or if your child changes schools. (jweber@obenschools.org)